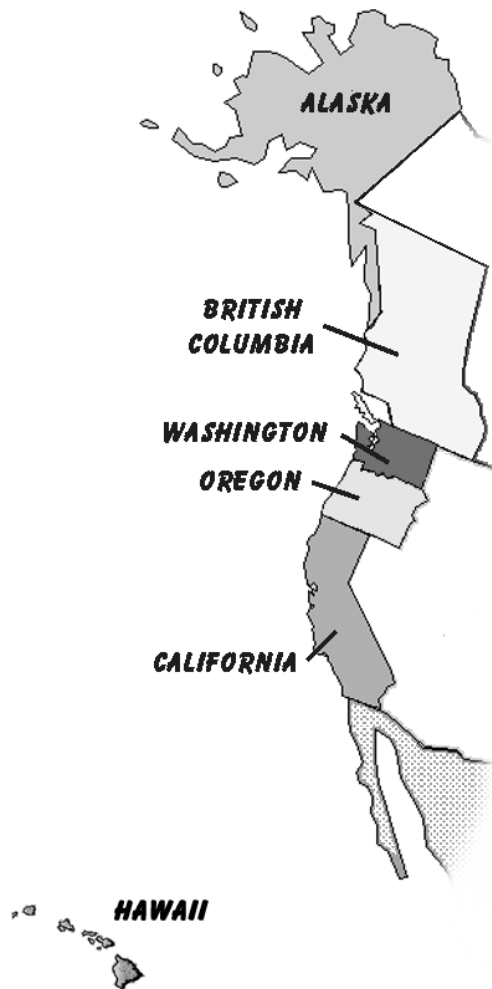


**The Pacific States/British Columbia  
Oil Spill Task Force  
2005-2006 Annual Work Plan**



**Alaska • British Columbia • California • Hawaii • Oregon • Washington**

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# 2005-2006 Annual Work Plan

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## **Pacific States/British Columbia Oil Spill Task Force 2005-2006 Annual Work Plan**

### **Statement of Authority**

This document represents a consensus of the 2005 Pacific States/British Columbia Oil Spill Task Force Members concerning a common sense of purpose and direction for the work year from 2005 to 2006. This annual Work Plan is adopted pursuant to and follows the intent of the Pacific States/British Columbia Oil Spill Memoranda of Cooperation of 1989 and 2001 and the 2004-2009 Strategic Plan, and is endorsed by the following members:

- Signed by Kurt Fredriksson, Commissioner, Alaska Department of Environmental Conservation, on July 27, 2005
- Signed by Laurence Lau, Deputy Director for Environmental Health, Hawaii Department of Health, on July 27, 2005
- Signed by Dale Jensen for Jay Manning, Director, Washington Department of Ecology, on July 27, 2005
- Signed by Carlton Moore, Administrator, Office of Spill Prevention and Response, California Department of Fish and Game, on July 27, 2005
- Signed by Paul Slyman, Deputy Director, Oregon Department of Environmental Quality, on July 27, 2005
- Signed by Charles Porter for Chris Trumpy, Deputy Minister, British Columbia Ministry of Environment, on July 27, 2005

(Signatures are on file at the Pacific States/British Columbia Oil Spill Task Force office and copies are available upon request)

## **SPILL PREVENTION OBJECTIVE**

To prevent oil spills from vessels, pipelines, facilities, vehicles, and railroads through development and implementation of regulatory and public/private partnerships.

### **TASK I: The Pacific States/BC Oil Spill Task Force Database Project**

**Goal:** *Maintain a regional database of spill events and incidents in our member jurisdictions that provides information on spill trends and causal factors.*

**Lead Responsibility:** Jack Barfield, Washington Department of Ecology

#### **Process and Timeline:**

**Step 1:** Continue the Database Project Workgroup with the following charter:

- Identify short-term steps and goals that will incrementally achieve the project goal.
- Continue to refine data submittals consistent with the Task Force Data Dictionary, including refining applications of the terms “other” and “unknown”. Refine the Data Dictionary to reflect experience gained during data submission and analyses as well as the collection capabilities of member agencies.
- Incorporate collection of data that reflects activity occurring at the time of a spill for use in sensitivity analyses, with emphasis on activities involved in the various oil transfer operations.
- Refine causal investigations and information entered into the database to achieve a level of specificity that supports effective analysis while conforming to the collection capabilities of member agencies. Strive to improve member agency analysis and collection capabilities where appropriate.
- Establish a data submission frequency (at least semi-annually) that promotes a consistent application of effort and quality review by member agencies.
- As the quality and scope of data submission continues to improve, collaborate to design an Access-based user interface that facilitates import of data submissions by member agencies as well as analysis of the regional information for trends and causal factors.
- The workgroup will be composed of one representative from each member agency; such representative should be assigned the Task Force database responsibilities at the operational level within the agency, should be conversant with data entry and quality issues, and be familiar with Access database principles. The workgroup chair will be Jack Barfield of the Washington Department of Ecology.

**Target Date:** The workgroup will convene primarily by conference call, monthly or as needed, but at least quarterly, and is also authorized to hold one face-to-face meeting over the 2005-2006 work year, if needed, with audio-visual provisions for any workgroup members unable to attend in person.

#### **Task I Workload:**

- Each Agency: Assign a representative to the project workgroup and support their participation. Provide a firm commitment of the necessary resources at the agency operational/middle management level.
- WA Department of Ecology: Provide necessary project leadership and host the database development meeting.
- BC Ministry of Environment: Provide liaison with the Provincial agency that manages spill data and facilitate BC’s participation in this program.
- Coordinating Committee: Monitor and advise regarding task implementation.

- Executive Coordinator: Provide necessary material and project staffing.

## **TASK II: Preventing Spills from Pipelines, Phase I**

**Goal:** *To prevent spills from transmission pipelines carrying either crude or refined product, while also improving pipeline spill preparedness and response.*

**Lead Responsibility:** The Executive Coordinator with the Coordinating Committee

### **Process and Timeline:**

**Step 1:** Review and discuss the Task Force's 1999 Pipeline Spill Prevention Project report with particular focus on its gap analysis survey and workgroup recommendations.

**Target Date:** Fall 2005

**Step 2:** Review and report on federal and jurisdictional regulations – as well as any voluntary programs - governing pipeline spill prevention, preparedness, and response, including training requirements for operators. Review definitions and categorization of regulated pipelines to determine which types are regulated. Also report on the status of Geographic Response Plans for pipelines in each jurisdiction.

**Target Date:** Summer 2006

**Step 3:** Invite representatives of the US Pipeline and Hazardous Materials Safety Administration, EPA, MMS, and appropriate Canadian agencies to brief the Coordinating Committee on federal regulations governing pipeline spill prevention, preparedness, and response, including training requirements for operators. Also ask the federal agencies to describe Best Available Technology for spill prevention and leak detection.

**Target Date:** Fall 2006

**Step 4:** Invite representatives of the US and Canadian operators of transmission lines to brief the Coordinating Committee on their pipeline spill prevention, preparedness, and response programs, including training requirements for operators and Best Available Technology for spill prevention and leak detection.

**Target Date:** Winter 2006

**Step 5:** Review information gathered in Phase I and determine next steps, including the need for a Project Workgroup involving key stakeholders.

**Target Date:** Spring 2007

### **Task Workload:**

- Each Agency: Identify Points of Contact for this project.
- Coordinating Committee: Serve as the workgroup for Phase I of this project.
- Executive Coordinator: Coordinate and support implementation of all steps identified above.

## **TASK III: Advocate for Best Industry Practices (BIPs) for Vessels and Tug/Tank Barges**

**Goal:** *Communicate recommendations regarding Best Industry Practices to prevent oil spills from vessel and tank barge operations.*

**Lead Responsibility:** Executive Coordinator and Laura Stratton, Washington Department of Ecology

### **Process and Timeline:**

**Step 1:** Monitor progress of the West Coast Harbor Safety Committees in implementing the recommendation of the US Coast Guard Pacific Area that they communicate Best Industry Practices developed by this project as Standards of Care for their ports.

**Target Date:** Ongoing

**Step 2:** Work with the American Waterways Operators (AWO) Pacific Region to convene the AWO/USCG Pacific Region Quality Steering Committee to endorse the tug/tank barge Best Industry Practices.

**Target Date:** Fall or Winter 2005

**Step 3:** Submit a proposal to the Port of Vancouver and the BC Chamber of Shipping regarding adoption of the Vessel BIPs as Standards of Care for vessels serving BC.

**Target Date:** Winter 2005

**Step 4:** Submit a proposal to the Council of Marine Carriers regarding adoption of the Tug and Tank Barge BIPs as voluntary standards in British Columbia.

**Target Date:** Winter 2005

**Task Workload:**

- Each Agency: Identify Points of Contact and assist with communications and outreach.
- WA Department of Ecology: Provide necessary project leadership.
- Coordinating Committee: Monitor and advise regarding task implementation.
- Executive Coordinator: Lead on implementation of all steps identified above.

**TASK IV: Pacific Oil Spill Prevention Education Team (POSPET)**

**Goal:** *Support the Pacific Oil Spill Prevention Education Team's campaign to prevent small oil spills from fishing and recreational vessels as well as marinas.*

**Lead Responsibility:** Task Force Executive Coordinator with Eric Olsson, POSPET Chair and representatives of member agencies assigned to POSPET

**Process and Timeline:**

**Step 1:** Provide planning and logistical support for POSPET meetings in the spring and fall and for information exchange between meetings using an email listserve. Support efforts to recruit new POSPET members.

**Target Date:** Ongoing

**Step 2:** Work with POSPET members to support their outreach by providing a website and facilitating printing and distribution of campaign materials.

**Target Date:** Ongoing

**Step 3:** Keep POSPET members advised regarding usage data for 1-800-OILS-911.

**Target Date:** Ongoing

**Task Workload:**

- Executive Coordinator: Lead responsibility for Steps above, plus report to the Coordinating Committee.
- BC ME, WA DOE, OR DEQ, CA OSPR: Appoint at least one person to participate in POSPET for their jurisdiction; such a contact does not need to be limited to the member agency if another agency has a mandate to provide spill prevention education to recreational boaters and marinas. Participation in POSPET meetings may be done by conference call.
- Coordinating Committee: Monitor and advise on task implementation.

## **TASK V: Monitor the Double Hull Conversion of the TAPS Fleet and Share Information on All Vessels of Concern**

**Goal:** *Monitor the double-hull conversion of tankers in the TAPS trade and share relevant information regarding incidents, inspections, and near-misses involving both tankers and non-tank vessels transiting between member jurisdictions.*

**Lead Responsibility:** Executive Coordinator and Laura Stratton, Washington Department of Ecology

### **Process and Timeline:**

**Step 1:** Ecology will maintain and provide the Coordinating Committee with a listing of TAPS tankers that includes vessel names, build dates, retirement dates, and owner/operators, in order to monitor the age and double-hull conversion dates for these tankers. As this information is updated, it will be expanded to include an analysis of what percentage of the TAPs tanker fleet are single hull, double-bottom, and double hull.

**Target Date:** Quarterly or as needed to reflect new information

**Step 2:** The Executive Coordinator will periodically request information from the US Coast Guard regarding TAPS tanker inspections and any trends of concern identified by their Critical Area Inspection Program (CAIP).

**Target Date:** At least annually and ongoing

**Step 3:** All member agencies will share information with one another regarding both tank and non-tank vessel inspections, incidents, and near-misses which indicate possible risks to other member jurisdictions.

**Target Date:** Ongoing

### **Task Workload:**

- Laura Stratton (WDOE) will take the lead on tracking and advising the Coordinating Committee regarding double-hull conversions and the status of the TAPS fleet.
- Each Agency: Identify Points of Contact for information exchange regarding incidents, near-misses, and inspection problems for both tank and non-tank vessels, as well as tank barges, which are transiting between member jurisdictions.
- Executive Coordinator and Coordinating Committee: Monitor and facilitate task implementation. Contact the USCG regarding CAIP inspections of TAPS tankers.

## **TASK VI: Monitor Spill Prevention Topics of Concern**

**Goal:** *Monitor and share information on the following Spill Prevention Topics of Concern:*

- Cruise ship operations with regard to spills and other water pollution impacts
- Oil spill prevention research and development
- Offshore Lightering
- Oil spill risks from sunken vessels
- Waste oil dumping
- Oil Transfer regulations
- Spills from trucks and implementation of state/provincial recommendations
- Salvage capabilities and regulations
- Liquefied Natural Gas shipping and terminal operations
- Implementation of the US Ocean Plan
- Tug escort requirements
- Ballast water regulations preventing spread of invasive aquatic species

**Responsibility:** Executive Coordinator, Coordinating Committee, designated Points of Contact

**Process:** Share information at quarterly meetings or as appropriate between meetings

**Timeline:** Ongoing

**Task Workload:**

- Executive Coordinator and Coordinating Committee: Monitor and share information on Topics of Concern between and at quarterly meetings.
- Each Agency: Identify Points of Contact for Topics of Concern and participate.



## SPILL PREPAREDNESS AND RESPONSE OBJECTIVE

To enhance oil spill preparedness and response capabilities in US and Canadian Pacific coastal areas.

### TASK I: Contingency Planning Requirements for Non-Tank Vessels

**Goal:** *Coordinate with the US Coast Guard and Transport Canada to provide adequate contingency planning and financial responsibility coverage for non-tank vessels transiting the West Coast.*

**Lead Responsibility:** Executive Coordinator

**Process and Timeline:**

**Step 1:** Submit a request to the US Coast Guard that they “consider any applicable state-mandated response plan in effect in 2004 and ensure consistency to the extent possible” as required by HR 2443.

**Target Date:** Fall 2005

**Step 2:** Submit a petition for rulemaking to the US Coast Guard requesting that the Certificate of Financial Responsibility and Limits of Liability requirements for non-tank vessels be raised to the levels currently required by Washington and California.

**Target Date:** Winter 2005

**Step 3:** Monitor and comment on US Coast Guard rulemaking regarding contingency planning requirements for non-tank vessels.

**Target Date:** As needed

**Task Workload:**

- Each agency: Review and comment on letters and testimony and provide expertise and advice.
- Executive Coordinator: Lead on implementation of all methods identified above.

### TASK II: Host a Roundtable Discussion on Expanding Response Operations

**Goal:** *Examine technology available to improve early response actions and to expand recovery of spilled oil to 24 hour/day operations. Evaluate implications for personnel needs and training.*

**Lead Responsibility:** Executive Coordinator

**Process and Timeline:**

**Step 1:** Identify specific topics and speakers. Agree to a location and target date.

**Target Date:** Fall Coordinating Committee meeting

**Step 2:** Invite speakers and publicize the event.

**Target Date:** Winter 2005

**Step 3:** Host the event and compile and post summary notes of the Roundtable Discussion on the Task Force website.

**Target Date:** Spring 2006

**Step 4:** Determine whether the Task Force should undertake a comprehensive project addressing this issue.

**Target Date:** The next Coordinating Committee meeting following the Roundtable event

**Task Workload:**

- Coordinating Committee: Work with the Executive Coordinator to plan and implement the event.
- Executive Coordinator: Work with the Coordinating Committee to implement all steps above.

**TASK III: Monitor Implementation of the Places of Refuge Area Plan Annex**

**Goal:** *Ensure that the Places of Refuge Annex is incorporated into West Coast Area Plans in a consistent manner.*

**Lead Responsibility:** *Coordinating Committee and Executive Coordinator*

**Process and Timeline:**

**Step 1:** Work with the West Coast Area Committees to see that the Places of Refuge annex is incorporated and that the pre-planning is done as expeditiously as possible.

**Target Date:** Fall 2005 through Spring 2006, or as needed

**Task Workload:**

- Coordinating Committee: Identify Points of Contact and see that their agency takes the lead in each jurisdiction to complete Step 1. Use the Task Force Coordinating Committee meetings as a forum to promote consistency of implementation.
- Executive Coordinator: Support the work of the Coordinating Committee members as needed.

**TASK IV: Maintain the Integrated Vessel Response Plan Matrix**

**Goal:** *Maintain the Integrated Vessel Response Plan (IVRP) guidance matrix for tank vessels.*

**Lead Responsibility:** Executive Coordinator

**Process and Timeline:**

**Step 1:** As member agency or federal regulations affecting contingency plan requirements for tank vessels are adopted or revised, update the IVRP to reflect such changes.

**Target Date:** As needed

**Step 2:** If Member Agencies and the US Coast Guard are willing to accept non-tank vessel plans in the IVRP format, develop a similar matrix for non-tank vessel contingency plans.

**Target Date:** As needed

**Step 3:** Publish IVRP revisions on both the Task Force and US Coast Guard web sites.

**Target Date:** As needed

**Task Workload:**

- Coordinating Committee: Advise the Executive Coordinator of any rule revisions by their agencies affecting vessel contingency plans.
- Executive Coordinator: Overall coordination and implementation as described above.

**TASK V: OILS 911 Spill Reporting Number**

**Goal:** *Maintain and monitor use of the 1-800-OILS-911 spill reporting phone number for British Columbia, Washington, Oregon, and California.*

**Lead Responsibility:** Executive Coordinator

**Process and Timeline:**

**Step 1:** Pay the fee to maintain the 1-800-OILS-911 spill reporting system.

**Target Date:** Monthly

**Step 2:** Provide Coordinating Committee with reports on monthly usage of the spill reporting system in member jurisdictions.

**Target Date:** Quarterly

**Step 3:** Each participating member agency will ensure that participation by their jurisdiction is running smoothly and that information regarding the OILS 911 number is provided to their recreational boating and fishing community.

**Target Date:** Ongoing

**Task Workload:**

- Coordinating Committee: Ensure that member agency responsibilities are met and report any problems to the Executive Coordinator.
- Executive Coordinator: Overall coordination and implementation as described above.

## **TASK VI: Spill Preparedness/Response Topics of Concern**

**Goal:** *Monitor and share information on the following Spill Preparedness/Response Topics of Concern:*

- Drill programs
- Financial responsibility requirements, state and federal
- Status of the US federal Oil Spill Liability Trust Fund
- Response technologies, including research and development
- Implementation status of recommended contingency plan elements
- OSRO certifications, mergers, mutual aid, and response capabilities
- NRDA initiatives and activities
- Applied response technologies
- Coordination of inter-jurisdictional wildlife care

**Responsibility:** Executive Coordinator, Coordinating Committee, designated Points of Contact

**Process:** Share information at quarterly meetings or as appropriate between meetings.

**Timeline:** Ongoing

### **Task Workload:**

- Executive Coordinator and Coordinating Committee: Monitor and share information on Topics of Concern between and at quarterly meetings.
- Each Agency: Identify Points of Contact for these Topics of Concern and participate as appropriate.

## COMMUNICATIONS OBJECTIVE

To continuously improve communications within the task force as well as with key stakeholders and the general public, and to maintain a high level of public and stakeholder involvement in task force activities.

### A. STAKEHOLDER OUTREACH/EXTERNAL COMMUNICATIONS

#### **TASK I: Stakeholder Outreach**

**Goal:** *Continue outreach to stakeholders by providing opportunities for public involvement in Task Force deliberations and education about Task Force activities.*

**Lead Responsibility:** The Executive Coordinator will take the lead, working with the Coordinating Committee and Task Force Members.

#### **Process and Timeline:**

**Step 1:** As approved by the Coordinating Committee, invite key stakeholders to participate in project work groups.

**Target Date:** Ongoing

**Step 2:** Invite the public to attend the Annual Meeting and an issue-specific Roundtable event each year. Programs and themes for these events will be approved by the Coordinating Committee.

**Target Date:** Annually

**Step 3:** The Executive Coordinator will respond to information requests and speaking invitations, plus attend hearings, meetings, and conferences consistent with the mission of the Task Force and the interests of its member agencies.

**Target Date:** Ongoing

**Step 4:** Coordinating Committee members will serve as points of contact for other state or provincial agencies as needed to insure that all appropriate issues are before the Task Force. As key stakeholders, other agencies will be invited to provide updates on their activities when appropriate.

**Target Date:** Ongoing

**Step 5:** Maintain contacts with key US and Canadian federal agencies and other coastal states and provinces.

**Target Date:** Ongoing

**Step 6:** The Executive Coordinator should continue to attend meetings of the American Petroleum Institute's Spills Advisory Group, the Navigation Safety Advisory Council (NAVSAC), and the AWO/USCG Quality Steering Committee for the Pacific Region.

**Target Date:** Meetings as scheduled

#### **Task Workload:**

- Each Agency: Provide agency program information for the Annual Report.
- Coordinating Committee: Responsible for Steps 1, 2, 5, and 6 above, and help identify key stakeholders from their jurisdictions to be included on project workgroups or roundtable panels.

- Executive Coordinator: Overall coordination and implementation as described above.

## **TASK II: Track Federal Policy Development**

**Goal:** *Track policy development at the US and Canadian federal levels, as well as at international levels, and provide comment and input on behalf of the Task Force.*

**Lead Responsibility:** The Executive Coordinator will take the lead with US and Canadian federal and international agencies.

### **Process and Timeline:**

**Step 1:** Notify the Coordinating Committee of chances for comment or input to federal or international initiatives.

**Target Date:** Ongoing

**Step 2:** Written comments will be coordinated by the Executive Coordinator according to established procedures<sup>1</sup>.

**Target Date:** Ongoing

### **Task Workload:**

- Each Agency: Suggest opportunities for comment. Draft comments as they choose.
- Coordinating Committee: Suggest opportunities for comment. Review opportunities for comment and submit drafts by specified deadlines.
- Executive Coordinator: Overall coordination and implementation as described above.

## **TASK III: Maintain the Task Force Website**

**Goal:** *Maintain the website which provides information on the Task Force and its activities as well as links to member and federal agency websites.*

**Lead Responsibility:** Executive Coordinator

### **Process and Timeline:**

**Step 1:** Ensure that current information including meetings, reports, comments, correspondence, agreements, member websites, newsletters, Annual Work Plans, and the current Strategic Plan are available on the website.

**Target Date:** Ongoing

**Step 2:** Provide notice to key stakeholders when event notices, newsletters, or other items of current interest are posted on the website.

**Target Date:** Ongoing

### **Task Workload:**

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<sup>1</sup> Task Force comment procedures are as follows:

1. Executive Coordinator or a member agency notifies the Coordinating Committee of a comment opportunity. The Executive Coordinator sets a deadline for draft comments to be submitted.
2. Member agencies' draft comments are compiled or an initial draft is developed by the Task Force. This draft is sent to the Coordinating Committee for a review and comment process until consensus is achieved.
3. Final consensus comments are submitted on behalf of the Task Force.
4. Nothing in this process precludes member agencies from submitting their own comments as well.

- Each Agency: Use the web site as a resource for information on Task Force activities, reports, resolutions, and agreements.
- Coordinating Committee: Ensure that links for their agency sites are current on the Task Force website. Ensure that their agency website provides a link to the Task Force site.
- Executive Coordinator: Provide Task Force information in electronic format to the webmaster and periodically review the website for accuracy and currency. Provide notice of postings to stakeholders.

#### **TASK IV: Maintain the Legacy Awards Program**

**Goal:** *Create incentives to reduce the risks and the impacts of oil spills by maintaining the Legacy Awards program. Legacy Awards honor and publicize public and private sector initiatives that go beyond regulatory requirements to improve oil spill prevention, preparedness, and response.*

**Lead Responsibility:** Executive Coordinator

##### **Process and Timeline:**

**Step 1:** Announce the Awards program and seek nominations two months prior to any deadline.

**Target Date:** February 2006

**Step 2:** The Coordinating Committee reviews nominations and makes award recommendations to the Task Force Members, who make final selections, not to exceed five.

**Target Date:** June 2006

**Step 3:** Winners are notified. Press notices on the Awards program and the winners are released. The Legacy Awards are presented at the Annual Meeting.

**Target Date:** July 2006

##### **Task Workload:**

- Each Agency: Task Force members review the Coordinating Committee's recommendations and makes final decisions on Legacy Award winners.
- Coordinating Committee: Review and discuss nominations as compiled by the Executive Coordinator, and make final recommendations to the Task Force Members. Provide additional research on nominees if necessary.
- Executive Coordinator: Overall coordination and implementation as described above.

#### **TASK V: Meet with US and Canadian Federal Agencies**

**Goal:** *The Coordinating Committee and/or the Executive Coordinator will meet annually with both US and Canadian federal oil spill regulatory agencies to identify and facilitate partnership opportunities on regional issues of common concern.*

**Lead Responsibility:** Executive Coordinator

##### **Process and Timeline:**

**Step 1:** Arrange meetings in conjunction with the Coordinating Committee's quarterly meetings.

**Target Dates:** Fall 2005, Winter, and Spring 2006 Coordinating Committee meetings

##### **Task workload:**

- Coordinating Committee: Participate in discussions outlined above, follow-through as necessary.
- Executive Coordinator: Facilitate discussions and arrange for meetings with federal officials.

## **TASK VI: Explore Expansion of Task Force Membership and Outreach**

**Goal:** *Develop a recommendation to the Task Force Members regarding expanding Task Force membership and information sharing to include additional oil spill regulatory agencies.*

**Lead Responsibility:** Executive Coordinator

### **Process and Timeline:**

**Step 1:** Identify the services and communication options provided by the Task Force. Consider possible membership or participation options, including appropriate financial contributions. Consider the costs and benefits to both new and current members.

**Target Date:** Fall 2005 Coordinating Committee meeting

**Step 2:** Consider whether the existing Memorandum of Cooperation would require amendment to accommodate such options.

**Target Date:** Winter 2006 Coordinating Committee meeting

**Step 3:** Survey other oil spill regulatory agencies to determine whether they would be interested in participating if these options were available.

**Target Date:** Spring 2006 Coordinating Committee meeting

**Step 4:** Based on the response, develop a recommendation for the Task Force Members' consideration at their 2006 Annual Meeting.

**Target Date:** The 2006 Annual Meeting Executive Session

### **Task workload:**

- Coordinating Committee: Work with the EC to implement each task and provide feedback from their Task Force Member.
- Executive Coordinator: Generate discussion drafts and coordinate contacts with other states, provinces, and nations.
- Task Force Members: Provide feedback as ideas and policies are developed, and respond to the final Decision Document.

## **B. INTERNAL COMMUNICATIONS**

### **TASK I: Continuous Improvement of Communications between Member Agencies**

**Goal:** *Continue to improve communications between Task Force member agencies.*

**Lead Responsibility:** The Executive Coordinator and the Coordinating Committee

### **Process and Timeline:**

**Step 1:** Provide daily news summary to the Coordinating Committee in order to share information on key events in US, Canada, and world-wide that may affect Task Force member agencies or North American policy.

**Target Date:** Ongoing

**Step 2:** Exchange information on member agency initiatives and activities, including training opportunities. Encourage member agencies to share staff expertise.

**Target Date:** Ongoing

**Step 3:** Maintain a Contact List of Task Force Members and Coordinating Committee members. Points of Contact from each agency for the Topics of Concern noted above will be identified in this Annual Work Plan.

**Target Date:** Update as needed



**Step 4:** Produce a Midterm Status Report to Task Force Members on the progress of Strategic Plan projects and other current activities.

**Target Date:** January 2005

**Step 5:** Use methods of electronic communication such as phone, email, or video-conferencing to supplement or replace travel to meetings.

**Target Date:** Ongoing, as resources allow

**Step 6:** Maintain a contact list for key stakeholders. Periodically circulate the list for Coordinating Committee review.

**Target Date:** Ongoing maintenance; list circulated at least annually

**Step 7:** The Coordinating Committee will meet for purposes of information exchange and Task Force administration, rotating meeting locations among member jurisdictions.

**Target Dates and Locations:**

- Summer 2005: July 28; Alaska
- Fall 2005: October 12-13; Portland, Oregon
- Winter 2006: January 11-12; Honolulu, Hawaii
- Spring 2006: April 12-13; Bay Area, California

**Step 8:** The Task Force Members will evaluate membership expansion proposals in response to any request to do so by any current Member.

**Target Date:** As needed

**Task Workload:**

- Each Agency: Share staff expertise and support Coordinating Committee member's involvement.
- Coordinating Committee: Facilitate ongoing information exchange among member agencies; review and update the Contact List and Staff Directory as requested. Encourage the exchange of staff among agencies. Participate in Coordinating Committee meetings. Interpret the work of the Task Force to their program staff and interpret their program staff needs to the Task Force as appropriate. Member agency spill program staff should communicate regional or US/Canadian Transboundary information of concern through their Coordinating Committee member.
- Executive Coordinator: Overall coordination and implementation as described above.

## C. PLANNING

### **TASK I: Develop the 2006-2007 Annual Work Plan**

**Goal:** *Develop the 2006-2007 Annual Work Plan pursuant to the mission, goals, objectives, and tasks outlined in the 2004-2009 Strategic Plan*

**Lead Responsibility:** The Executive Coordinator

**Process and Timeline:**

**Step 1:** The Executive Coordinator will provide the Coordinating Committee with an outline of possible tasks to be addressed under each objective from the Strategic Plan. These tasks may include ongoing tasks, tasks necessary to follow-up and implement projects from the prior year, and new tasks, either as identified in the 2004-2009 Strategic Plan or as have come to our attention as a result of spill incidents or other circumstances. The Executive Coordinator will facilitate discussion by the Coordinating Committee regarding these options towards an initial consensus on what they wish to accomplish for the coming year.

**Target Date:** Spring 2006 Quarterly Meeting

**Step 2:** That consensus will then be provided to them in the standard Annual Work Plan (AWP) format for their review and comment. That format will include an outline of the work expectations of each member agency and the Executive Coordinator, as well as a draft timeline that provides an overview of how these tasks will be accomplished during the work-year.

**Target Date:** May 2006

**Step 3:** Once the Coordinating Committee is comfortable with a draft AWP, the Executive Coordinator will ask them to review it with their Task Force Members in order to seek their preliminary review and input. The Executive Coordinator will also work with the Coordinating Committee to identify Points of Contact within their agencies for each project or Topic of Concern.

**Target Date:** June 2006

**Step 4:** The final draft AWP will then be reviewed at the briefing session prior to the Annual Meeting, and any necessary changes made prior to formal adoption at the meeting. The Executive Coordinator will review and present the AWP at the Annual Meeting and provide a signature sheet for the Members.

**Target Date:** 2006 Annual Meeting

**Step 5:** The Executive Coordinator will post the final AWP on the Task Force web site, and send copies with the Annual Report to the Governors and the Premier.

**Target Date:** August 2006

**Task Workload:**

- Each Agency: Participate in discussions and reviews of iterative drafts, providing feedback and guidance.
- Coordinating Committee: Provide leadership within their agencies to gather feedback and comments, and ensure that their Task Force Members' views and comments are communicated.
- Executive Coordinator: Overall coordination and implementation.

## **ATTACHMENT A**

### **LONG TERM VISION STATEMENT** No Spilled Oil

#### **MISSION STATEMENT**

The mission of the Oil Spill Task Force is to strengthen state and Provincial abilities to prevent, prepare for, and respond to oil spills.

#### **ONGOING GOALS**

To prevent both large oil spills that cause catastrophic impacts in the waters of our member jurisdictions and the cumulative impacts of chronic small spills;

To coordinate communication, policy development, response capabilities, prevention and preparedness initiatives, and education in order to maximize efficiency of effort; to learn from one another and share ideas and "products";

To clarify the roles and responsibilities of state, provincial, and federal agencies in order to reduce regulatory gaps, overlaps, and conflicts;

To advocate in national and international arenas on selected issues of common concern, earning respect through credibility, clarity of purpose, and collaboration;

To work cooperatively with federal agencies, vessel and facility operators, the oil industry, response contractors, public interest groups, and all concerned citizens to create opportunities for political and technological breakthroughs by serving as a catalyst for progressive change;

To educate the public on the impacts of oil spills and issues relating to spill prevention, preparedness, response, and restoration; and

To serve as a model of regional cooperation and coordination.

#### **OBJECTIVES**

**Spill Prevention:** To prevent oil spills from vessels, pipelines, facilities, vehicles, and railroads through development and implementation of regulatory and public/private partnerships.

**Spill Preparedness and Response:** To enhance oil spill preparedness and response capabilities in us and Canadian pacific coastal areas.

**Communications:** To continuously improve communications within the task force as well as with key stakeholders and the general public, and to maintain a high level of public and stakeholder involvement in task force activities.

## **ATTACHMENT B** **KEY TASK FORCE PERSONNEL**

#### **Task Force Members:**

- Kurt Fredriksson (2004-2005)  
Commissioner, Alaska Department of Environmental Conservation
- Laurence Lau (2003-2005)

Hawaii Deputy Director for Environmental Health

- Jay Manning (2005)  
Director, Washington Department of Ecology
- Carl Moore (2003-2005)  
Administrator, Office of Spill Prevention and Response, California Department of Fish and Game
- Paul Slyman (2001 - 2005)  
Deputy Director, Oregon Department of Environmental Quality
- Chris Trumpy (2005)  
Deputy Minister, British Columbia Ministry of Environment

**Coordinating Committee Members:**

- Lisa Curtis (2005)  
Office of Spill Prevention and Response, California Department of Fish and Game
- Larry Dietrick (1999 -2005)  
Alaska Department of Environmental Conservation
- Curtis Martin (2001-2005)  
Office of Hazard Evaluation and Emergency Response
- Jon Neel (1989-1998, 2005)  
Washington Department of Ecology
- Stafford Reid (1992-1999, 2004-2005)  
British Columbia Ministry of Environment
- Mike Zollitsch (1997-2005)  
Oregon Department of Environmental Quality

**Executive Coordinator:**

- Jean Cameron (1993-2005)  
Pacific States/British Columbia Oil Spill Task Force

**Attachment C**  
**Task Force Member Agency Points of Contact**  
**For 2005 - 2006 Annual Workplan Projects**

**I. A. Spill Prevention Projects**

<b>PROJECT</b>	<b>ALASKA</b>	<b>BC</b>	<b>WASHINGTON</b>	<b>OREGON</b>	<b>CALIFORNIA</b>	<b>HAWAII</b>
<b>Database</b>	Camille Stephens 907-465-5242 <a href="mailto:Camile_Stephens@dec.state.ak.us">Camile_Stephens@dec.state.ak.us</a>	Stafford Reid 250-952-4869 <a href="mailto:Stafford.Reid@gems9.gov.bc.ca">Stafford.Reid@gems9.gov.bc.ca</a>	Jack Barfield 360-407-7483 <a href="mailto:jacb461@ecy.wa.gov">jacb461@ecy.wa.gov</a>	Mary Lou Perry 503-229-5731 <a href="mailto:perry.mary.lou@deq.state.or.us">perry.mary.lou@deq.state.or.us</a>	Christell Spinelli 916-324 9797 <a href="mailto:cspinelli@ospr.dfg.ca.gov">cspinelli@ospr.dfg.ca.gov</a> Spencer Ung 916-323-1487 <a href="mailto:sung@ospr.dfg.ca.gov">sung@ospr.dfg.ca.gov</a>	Curtis Martin 808-586-4249 <a href="mailto:cmartin@eha.health.state.hi.us">cmartin@eha.health.state.hi.us</a> Marsha Graf 808-586-4249 <a href="mailto:mgraf@eha.health.state.hi.us">mgraf@eha.health.state.hi.us</a>
<b>Oil Spills from Pipelines</b>	Bill Hutmacher 907-269-3054 <a href="mailto:Bill_Huntmacher@dec.state.ak.us">Bill_Huntmacher@dec.state.ak.us</a>	Stafford Reid (see above)	Rebecca Post 360-407-7114 <a href="mailto:repo461@ecy.wa.gov">repo461@ecy.wa.gov</a>	Mike Zollitsch 503-229-6931 <a href="mailto:ZOLLITSCH.Michael.J@deq.state.or.us">ZOLLITSCH.Michael.J@deq.state.or.us</a>	Christell Spinelli (See above)	Curtis Martin (see above)
<b>Recommended Best Industry Practices</b>	Bill Hutmacher (see above)	Stafford Reid (see above)	Laura Stratton 360-407-7485 <a href="mailto:lstr461@ecy.wa.gov">lstr461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Bud Leland 916-323-4649 <a href="mailto:bleland@ospr.dfg.ca.gov">bleland@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>POSPET</b>	Leslie Pearson 907-269-7543 <a href="mailto:Leslie_Pearson@dec.state.ak.us">Leslie_Pearson@dec.state.ak.us</a>	Stafford Reid (see above)	Mary-Ellen Voss 360-407-7211 <a href="mailto:mevo461@ecy.wa.gov">mevo461@ecy.wa.gov</a>	Jack Wylie 503-229-5716 <a href="mailto:wylie.john@deq.state.or.us">wylie.john@deq.state.or.us</a>	Robert Hughes 916-323-6286 <a href="mailto:rhughes@ospr.dfg.ca.gov">rhughes@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Monitor TAPS and Vessel Info Exchange</b>	Bill Hutmacher (see above)	Stafford Reid (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Ted Mar 916-323-6281 <a href="mailto:tmar@ospr.dfg.ca.gov">tmar@ospr.dfg.ca.gov</a>	Curtis Martin (see above)

I. B. Spill Prevention Topics of Concern

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
<b>Cruise Ships</b>	Denise Koch (907) 465 - 5272 <a href="mailto:denise_koch@dec.state.ak.us">denise_koch@dec.state.ak.us</a>	Stafford Reid (see above)	Norm Davis 206-389-2438 <a href="mailto:ndav461@ecy.wa.gov">ndav461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Jack Geck 916-323-4664 <a href="mailto:jgeck@ospr.dfg.ca.gov">jgeck@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Oil Spill Prevention R&amp;D</b>	Sam Saengsudham 907-269-3078 <a href="mailto:Sam_Saengsudham@dec.state.ak.us">Sam_Saengsudham@dec.state.ak.us</a>	Stafford Reid (see above)	Jon Neel (360)407-6905 <a href="mailto:jnee461@ecy.wa.gov">jnee461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Yvonne Addassi 916-324-7626 <a href="mailto:yaddassi@ospr.dfg.ca.gov">yaddassi@ospr.dfg.ca.gov</a> Jack Geck 916-323-4664 <a href="mailto:jgeck@ospr.dfg.ca.gov">jgeck@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Offshore Lightering</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>Sunken Vessel Spill Risks</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Jon Neel (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>Waste Oil Dumping</b>	Leslie Pearson (see above)	Stafford Reid (see above)	John Thornton 503-229-6800 <a href="mailto:joth461@ecy.wa.gov">joth461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
<b>Oil Transfer Regulations</b>	Bill Hutmacher (see above)	Stafford Reid (see above)	Linda Pilkey-Jarvis 360-407-7447 <a href="mailto:jpil461@ecy.wa.gov">jpil461@ecy.wa.gov</a>	Mike Zollitsch (see above) Ed Wilson, Alternate 503-229-5373 <a href="mailto:wilson.edmund@deg.state.or.us">wilson.edmund@deg.state.or.us</a>	Joy Lavin-Jones 916-327-0910 <a href="mailto:Jlavinj@ospr.dfg.ca.gov">Jlavinj@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>State actions re: spills from trucks</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>Salvage Capabilities and Regulations</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Lori Crews 360-407-7538 <a href="mailto:locr461@ecy.wa.gov">locr461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>LNG</b>	Bill Hutmacher (see above)	Stafford Reid (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Jack Geck (see above)	Curtis Martin (see above)

**I. B. Spill Prevention Topics of Concern, continued:**

<b>TOPIC</b>	<b>ALASKA</b>	<b>BC</b>	<b>WASHINGTON</b>	<b>OREGON</b>	<b>CALIFORNIA</b>	<b>HAWAII</b>
<b>US Oceans Plan</b>	Larry Dietrick 907-465-5255 <a href="mailto:Larry_Dietrick@dec.state.ak.us">Larry_Dietrick@dec.state.ak.us</a>	Stafford Reid (see above)	Ron Shultz 360-407-6762 <a href="mailto:rhsu@ecy.wa.gov">rhsu@ecy.wa.gov</a>	Robert Bailey, OR Ocean Policy Advisory Council; 503-373-0050, ext.281	Lisa Curtis 916-324-9816 <a href="mailto:Lcurtis@ospr.dfg.ca.gov">Lcurtis@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Tug Escort Requirements</b>	Bill Hutmacher (see above)	Stafford Reid (see above)	Jon Neel (see above)	N/A	Bud Leland (see above)	Curtis Martin (see above)

**II. A. Spill Preparedness and Response Projects**

<b>TASK</b>	<b>ALASKA</b>	<b>BC</b>	<b>WASHINGTON</b>	<b>OREGON</b>	<b>CALIFORNIA</b>	<b>HAWAII</b>
<b>Contingency Plans for Non-Tank Vessels</b>	Betty Schorr 907-271-4389 <a href="mailto:Betty_Schorr@dec.state.ak.us">Betty_Schorr@dec.state.ak.us</a>	N/A	Elin Storey (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
<b>Roundtable on Expanding Response Options</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>Monitor Places of Refuge Annex Implementation</b>	Leslie Pearson (see above) John Bauer, Alternate 907-269-7522 <a href="mailto:john_bauer@dec.state.ak.us">john_bauer@dec.state.ak.us</a>	Stafford Reid (see above)	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>Maintain IVRP</b>	Betty Schorr (see above)	N/A	Linda Pilkey-Jarvis (see above)	Ed Wilson (see above)	Jack Geck (see above)	Curtis Martin (see above)
<b>Maintain OILS-911</b>	N/A	Stafford Reid (see above)	Mary-Ellen Voss (see above)	Mike Zollitsch (see above)	Lisa Curtis (see above)	Curtis Martin (see above)

## II. B. Spill Preparedness and Response Topics of Concern

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
<b>Drill Programs</b>	Betty Schorr (see above)	Stafford Reid (see above)	Elin Storey (see above)	Ed Wilson (see above)	Bud Leland (see above)	Curtis Martin (see above)
<b>Financial Responsibility requirements</b>	Craig Wilson 907-465-5204 <a href="mailto:Craig_Wilson@dec.state.ak.us">Craig_Wilson@dec.state.ak.us</a>	Stafford Reid (see above)	Jeff Fishel 360-407-7504 <a href="mailto:jfis461@ecy.wa.gov">jfis461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Steve Sawyer 916-324-9812 <a href="mailto:ssawyer@ospr.dfg.ca.gov">ssawyer@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Oil Spill Liability Trust Fund (US)</b>	Peggy Bray 907-465-5270 <a href="mailto:Peggy_Bray@dec.state.ak.us">Peggy_Bray@dec.state.ak.us</a>	N/A	Ron Shultz 360-407-6762 <a href="mailto:rhsu@ecy.wa.gov">rhsu@ecy.wa.gov</a>		Donna Duke 916-323-4734 <a href="mailto:Dduke@ospr.dfg.ca.gov">Dduke@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Spill Response R&amp;D</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Elin Storey (see above)	Jack Wylie/ Mary Lou Perry (see above)	Yvonne Addassi (see above)	Curtis Martin (see above)
<b>Status Reports on C-Plan Elements</b>	Bill Hutmacher (see above)	N/A	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
<b>OSRO mergers, certifications, mutual aid, and response capabilities</b>	Bill Hutmacher (see above)	N/A	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Chris Klumpp 916-322-1195 <a href="mailto:CKlumpp@ospr.dfg.ca.gov">CKlumpp@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>NRDA</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Dick Logan 360-407-6971 <a href="mailto:dlog461@ecy.wa.gov">dlog461@ecy.wa.gov</a>	Mike Zollitsch (see above)	Julie Yamamoto 916-327-3196 <a href="mailto:jyamamot@ospr.dfg.ca.gov">jyamamot@ospr.dfg.ca.gov</a>	Curtis Martin (see above)
<b>Applied Response Technologies</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Rebecca Post 360-407-7114 <a href="mailto:repo461@ecy.wa.gov">repo461@ecy.wa.gov</a>	Jack Wylie/ Mary Lou Perry (see above)	Yvonne Addassi (see above)	Curtis Martin (see above)
<b>Coordinated Oiled Wildlife Care</b>	Leslie Pearson (see above)	Stafford Reid (see above)	Dick Logan (see above)	Rose Owens ODF&W (503) 947-6085 <a href="mailto:Rose.Owens@state.or.us">Rose.Owens@state.or.us</a>	Dr. Mike Ziccardi, Oiled Wildlife Care Network 530-752-4167 <a href="mailto:mhziccardi@ucdavis.edu">mhziccardi@ucdavis.edu</a>	Curtis Martin (see above)



**ATTACHMENT D  
2005 - 2006 WORKPLAN TIMELINE & GLOSSARY**

**Work Product**

**Primary Responsibility**

**BY FALL 2005:**

- |   |                             |
|---|-----------------------------|
| • Review/discuss 1999 Pipeline Report               | EC & Coordinating Committee |
| • Submit BIPs to Canadian authorities/organizations | EC & WDOE                   |
| • Convene POSPET meeting                            | EC & POSPET Chair           |
| • Petition USCG re: Non-tank vessel COFRS           | EC & Coordinating Committee |
| • Identify Roundtable topics/speakers               | EC & Coordinating Committee |
| • Request that USCG consider state NTV regulations  | EC & Coordinating Committee |
| • Discuss options for membership expansion          | EC & Coordinating Committee |

**BY WINTER 2006:**

- |   |                             |
|---|-----------------------------|
| • Work with AWO & CMC to endorse tug BIPS           | EC & WDOE                   |
| • Work with CN authorities to endorse vessel BIPS   | EC & BC ME                  |
| • Midterm report to Task Force Members              | EC                          |
| • Petition USCG to raise COFR & LOL limits for NTVs | EC & Coordinating Committee |
| • Request 2006 Legacy Award nominations             | EC                          |
| • Consider impacts of membership expansion on MOC   | EC & Coordinating Committee |

**BY SPRING 2006:**

- |  |                             |
|--|-----------------------------|
| • Convene Roundtable on Expanding Response Options | EC & Coordinating Committee |
| • Convene POSPET meeting                           | EC & POSPET Chair           |
| • Report on Response Roundtable                    | EC                          |
| • Review Legacy Award nominations                  | EC & Coordinating Committee |
| • Review/discuss Annual Work Plan concepts         | EC & Coordinating Committee |
| • Plan Annual Meeting Program                      | EC & Coordinating Committee |
| • Survey other oil spill agencies re: membership   | EC & Coordinating Committee |

**BY SUMMER 2006:**

- |   |                             |
|---|-----------------------------|
| • Report on federal & jurisdictional pipeline regulations, programs, BATs, and GRPs | EC & Coordinating Committee |
| • 2005 West Coast spill data report   | WDOE & EC w/CC review       |
| • 2006 Annual Report  | EC & Coordinating Committee |
| • Annual Meeting in California  | EC, CC, OSPR                |
| • Announce and present 2006 Legacy Awards   | EC, CC, Members             |
| • Adopt 2006-2007 Annual Work Plan  | Task Force Members          |
| • Recommendation to TF Members re: membership                                       | EC & Coordinating Committee |

**ONGOING or AS NECESSARY:**

- |   |                               |
|---|-------------------------------|
| • Database Workgroup improves and collects data           | WDOE, Workgroup, EC           |
| • Monitor Places of Refuge Annex implementation           | EC & Coordinating Committee   |
| • Monitor HSC adoption of BIPs as SOCs                    | EC & Coordinating Committee   |
| • Track double hull conversion rate of TAPS tankers       | WDOE & Coordinating Committee |
| • Track trends in CAIP inspections                        | EC & Coordinating Committee   |
| • Share information on risks from transiting vessels      | All member agencies           |
| • Support POSPET  | EC+ member agencies           |
| • IVRP maintenance and coordination w/USCG & TC           | EC+ member agencies           |
| • Maintain & report on 1-800-OILS-911                     | EC                            |
| • Monitor and share information on Topics of Concern      | EC, CC and all agencies       |
| • Monitor and comment on USCG rules for non-tank vessels  | EC & Coordinating Committee   |
| • Maintain the Oil Spill Task Force web site              | EC                            |
| • Meet with US & CN federal agencies                      | EC & Coordinating Committee   |
| • Maintain Task Force contract and Interagency Agreements | WDOE & member agencies        |

- Other communications initiatives

EC & member agencies

### **Glossary for Appendix D:**

ADEC	Alaska Department of Environmental Conservation
AWO	American Waterways Operators
BAT	Best Available Technology
BC ME	British Columbia Ministry of Environment
BIPs	Best Industry Practices
CAIP	Critical Area Inspection Program
CC	Coordinating Committee
CMC	Council of Marine Carriers
CN	Canadian
COFR	Certificate of Financial Responsibility
D/E	Drills and Exercises
EC	Executive Coordinator
GRPs	Geographic Response Plans
HEH	Hawaii Environmental Health
Hwy/RR	Highways and Railroads
IVRP	Integrated Vessel Response Plan
LOL	Limits of Liability
NTV	Non-tank vessel
ODEQ	Oregon Department of Environmental Quality
OSPR	Office of Spill Prevention and Response, California Department of Fish and Game
POSPET	Pacific Oil Spill Prevention Education Team
SOCs	Standards of Care
TAPS	Trans-Alaska Pipeline System
TC	Transport Canada
US	United States
USCG	US Coast Guard
WDOE:	Washington Department of Ecology