

**The Pacific States/British Columbia
Oil Spill Task Force
2006-2007 Annual Work Plan**



Alaska • British Columbia • California • Hawaii • Oregon • Washington

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2006-2007 Annual Work Plan

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Pacific States/British Columbia Oil Spill Task Force 2006-2007 Annual Work Plan

Statement of Authority

This document represents a consensus of the 2006 Pacific States/British Columbia Oil Spill Task Force Members concerning a common sense of purpose and direction for the work year from 2006 to 2007. This Annual Workplan is adopted pursuant to and follows the intent of the Pacific States/British Columbia Oil Spill Memoranda of Cooperation of 1989 and 2001 and the 2004-2009 Strategic Plan, and is endorsed by the following members (to be updated following adoption 7/20/06):

- Signed by Lisa Curtis, Acting Administrator, Office of Spill Prevention and Response, California Department of Fish and Game, on July 20, 2006
- Signed by Kurt Fredriksson, Commissioner, Alaska Department of Environmental Conservation, on July 20, 2006
- Signed by Dale Jensen for Jay Manning, Director, Washington Department of Ecology, on July 20, 2006
- Signed by Laurence Lau, Deputy Director for Environmental Health, Hawaii Department of Health, on July 20, 2006
- Signed by Paul Slyman, Deputy Director, Oregon Department of Environmental Quality, on July 20, 2006
- Signed by Chris Trumpy, Deputy Minister, British Columbia Ministry of Environment, on July 20, 2006

(Signatures are on file at the Pacific States/British Columbia Oil Spill Task Force office)

SPILL PREVENTION OBJECTIVE

To prevent oil spills from vessels, pipelines, facilities, vehicles, and railroads through development and implementation of regulatory and public/private partnerships.

TASK I: The Pacific States/BC Oil Spill Task Force Database Project

Goal: *Maintain a regional database of spill events and incidents in our member jurisdictions that provides information on spill trends and causal factors.*

Lead Responsibility: Camille Stephens, Alaska Department of Environmental Conservation

Process and Timeline:

Step 1: Continue the Database Project Workgroup with the following charter:

- Identify short-term steps and goals that will incrementally achieve the project goal.
- Refine the Data Dictionary to reflect experience gained during data submission and analyses as well as the collection capabilities of member agencies.
- Continue to refine data submittals consistent with the Task Force Data Dictionary, including refining applications of the terms "other" and "unknown".
- Incorporate collection of data that reflects activity occurring at the time of a spill for use in sensitivity analyses, with emphasis on activities involved in the various oil transfer operations.
- Refine causal investigations and information entered into the database to achieve a level of specificity that supports effective analysis while conforming to the collection capabilities of member agencies. Strive to improve member agency analysis and collection capabilities where appropriate.
- Establish a data submission frequency (at least semi-annually) that promotes a consistent application of effort and quality review by member agencies.
- As the quality and scope of data submission continues to improve, collaborate to design an application that facilitates import of data submissions by member agencies as well as analysis of the regional information for trends and causal factors.
- The workgroup will be composed of one representative from each member agency; such representative should be assigned the Task Force database responsibilities at the operational level within the agency, should be conversant with data entry and quality issues, and be familiar with Access database principles. The workgroup chair will be Camille Stephens of the Alaska Department of Environmental Conservation.

Target Date: The workgroup will convene primarily by conference call, quarterly or as needed.

Step 2: In order to promote consistent application of the Data Dictionary, member agencies will participate in an investigator training event in early 2007; other state and federal agencies will be invited to participate.

Target Date: Winter 2007

Task I Workload:

- Each Agency: Assign a representative to the project workgroup and support their participation. Provide a firm commitment of the necessary resources at the agency operational/middle management level.
- AK Department of Environmental Conservation: Provide necessary project leadership.
- WA Department of Ecology: Jack Barfield to update the Data Dictionary.
- BC Ministry of Environment: Provide liaison with the Provincial agency that manages spill data and facilitate BC's participation in this program.
- Coordinating Committee: Monitor and advise regarding task implementation. Determine which member agency will host the Investigator Training event.
- Executive Coordinator: Provide necessary material and project staffing.

TASK II: Preventing Spills from Pipelines

Goal: *To prevent spills from transmission pipelines carrying either crude or refined product, while also improving pipeline spill preparedness and response.*

Lead Responsibility: The Executive Coordinator with the Coordinating Committee

Process and Timeline:

Step 1: Compile a table of both federal and jurisdictional regulations - as well as any voluntary programs - governing pipeline spill prevention, preparedness, and response, including training requirements for operators. Also report on the status of Geographic Response Plans for pipelines in each jurisdiction.

Target Date: Fall 2006

Step 2: Host a Roundtable Discussion including representatives of the US Pipeline and Hazardous Materials Safety Administration, EPA, MMS, and appropriate Canadian agencies to discuss federal regulations governing pipeline spill prevention, preparedness, and response, including training requirements for operators. Also ask representatives of US and Canadian operators of oil transmission lines to describe their pipeline spill prevention, preparedness, and response programs. Ask all speakers to discuss Best Available Technology for spill prevention and leak detection.

Target Date: Spring 2007

Step 3: Review information gathered through these steps and determine the next steps, including a decision whether a Project Workgroup involving key stakeholders should be formed to address next steps.

Target Date: Summer 2007

Task II Workload:

- Each Agency: Identify Points of Contact for this project.
- Coordinating Committee: Serve as the workgroup for steps 1 and 2; and define membership in the project workgroup described in step 3 as needed.
- Executive Coordinator: Coordinate and support implementation of all steps identified above.

TASK III: Report on the status of implementation and efficacy of the West Coast Offshore Vessel Traffic Risk Management (WCOVTRM) Project Workgroup's Recommendations

Goal: *Report to the Task Force Members regarding to what extent, and to what effect, the 2002 recommendations of the WCOVTRM Workgroup have been implemented. Include recommendations regarding how the Task Force - in partnership with the U.S. and Canadian Coast Guards - should continue to implement these or alternative recommendations.*

Lead Responsibility: Task Force Executive Coordinator & Rick Holly, OSPR

Process and Timeline:

Step 1: Representatives of the U.S. Coast Guard (USCG) and the Canadian Coast Guard (CCG) will work with the Task Force Executive Coordinator and Rick Holly of OSPR, Co-Chair of the WCOVTRM Workgroup, to draft concise reports on the implementation status and efficacy of each recommendation.

Target Date: January 2007

Step 2: The Executive Coordinator will compile the reports and submit them to both the Task Force Coordinating Committee and members of the WCOVTRM Workgroup for review and comment. All participants will be invited to submit recommendations regarding further actions to be taken.

Target Date: April 2007

Step 3: Representatives of the US Coast Guard and the Canadian Coast Guard will work with the Task Force Executive Coordinator and Rick Holly to review the recommendations for further action, based on the WCOVTRM Workgroup's 2002 criteria (see p.55 of Final Report). A final report will be submitted to the USCG, the CCG, the WCOVTRM Workgroup, and the Task Force Members that covers the implementation status, recommendations for further actions, and a draft work plan if necessary.

Target Date: Summer 2007

Task III Workload:

- Each Agency: Identify Points of Contact for this project.
- OSPR: Rick Holly, Project Co-Chair, to participate in analysis and provide guidance
- Coordinating Committee: Monitor and advise regarding task implementation.
- Executive Coordinator: Coordinate and support implementation of all steps identified above.

TASK IV: Advocate for Best Industry Practices (BIPs) for Vessels and Tug/Tank Barges

Goal: *Communicate recommendations regarding Best Industry Practices to prevent oil spills from tank and non-tank vessels 300 GT or larger, and from tank barges.*

Lead Responsibility: Executive Coordinator with technical support from Laura Stratton, Washington Department of Ecology

Process and Timeline:

Step 1: The US Coast Guard Pacific Area recommended that the West Coast Harbor Safety Committees (HSCs) develop Standards of Care for their ports consistent with the Best Industry Practices. The Task Force will continue to monitor the West Coast Harbor Safety Committees progress in implementing the Best Industry Practices.

Target Date: Ongoing

Step 2: Work with the American Waterways Operators (AWO) Pacific Region to convene the AWO/USCG Pacific Region Quality Steering Committee to endorse and develop a plan for implementing the tug/tank barge Best Industry Practices.

Target Date: Spring 2007

Task Workload:

- Each Agency: Identify Points of Contact and assist with communications and outreach.
- WA Department of Ecology: Provide policy leadership and technical support.
- Coordinating Committee: Monitor and advise regarding task implementation.
- Executive Coordinator: Lead on implementation of all steps identified above.

TASK V: Pacific Oil Spill Prevention Education Team (POSPET)

Goal: *Support the Pacific Oil Spill Prevention Education Team's campaign to prevent small oil spills from fishing and recreational vessels as well as marinas.*

Lead Responsibility: Task Force Executive Coordinator with Eric Olsson, POSPET Chair and representatives of member agencies assigned to POSPET

Process and Timeline:

Step 1: Provide planning and logistical support for POSPET meetings in the spring and fall and for information exchange between meetings using an email listserve. Support efforts to recruit new POSPET members.

Target Date: Ongoing

Step 2: Work with POSPET members to support their outreach by providing a website and facilitating printing and distribution of campaign materials.

Target Date: Ongoing

Step 3: Keep POSPET members advised regarding usage data for 1-800-OILS-911.

Target Date: Ongoing

Task Workload:

- Executive Coordinator: Lead responsibility for Steps above, plus report to the Coordinating Committee.
- BC ME, WA DOE, OR DEQ, CA OSPR: Appoint at least one person to participate in POSPET for their jurisdiction; such a contact does not need to be limited to the member agency if another agency has a mandate to provide spill prevention education to recreational boaters and marinas. Participation in POSPET meetings may be done by conference call.
- Coordinating Committee: Monitor and advise on task implementation.

TASK VI: Monitor the Double Hull Conversion of the TAPS Fleet and Share Information on All Vessels of Concern

Goal: *Monitor the double-hull conversion of tankers in the TAPS trade and share relevant information regarding incidents, inspections, near-misses, disabled vessel coastal transit plans, for tank ships, tank barges, and non-tank vessels transiting between member jurisdictions.*

Lead Responsibility: Executive Coordinator and Laura Stratton, Washington Department of Ecology

Process and Timeline:

Step 1: Ecology will maintain and provide a listing of TAPS tankers that includes vessel names, build dates, retirement dates, and owner/operators, in order to monitor the age, new build construction status, and double-hull conversion dates for TAPS trade tankers. As this information is updated, it will be expanded to include an analysis of what percentage of the TAPS tanker fleet are single hull, double-bottom, and double hull.

Target Date: Quarterly or as needed to reflect new information

Step 2: The Executive Coordinator will request information from the U.S. Coast Guard regarding TAPS tanker inspections and any trends of concern identified by their Critical Area Inspection Program (CAIP).

Target Date: Annually

Step 3: All member agencies will share information with one another regarding both tank and non-tank vessel inspections, incidents, near-misses, and disabled vessel coastal transit plans, which indicate possible risks to other member jurisdictions.

Target Date: Ongoing

Task Workload:

- Laura Stratton (WDOE) will take the lead on tracking and advising the Coordinating Committee regarding double-hull conversions, new build construction status, and the status of the TAPS fleet.
- Each Agency: Identify Points of Contact for information exchange regarding incidents, near-misses, and inspection problems for both tank and non-tank vessels, as well as tank barges, which are transiting between member jurisdictions.

- Executive Coordinator and Coordinating Committee: Monitor and facilitate task implementation. Contact the USCG regarding CAIP inspections of TAPS tankers.

TASK VII: Monitor Spill Prevention Topics of Concern

Goal: *Monitor and share information on the following Spill Prevention Topics of Concern:*

- Cruise ship operations with regard to spills and other water pollution impacts
- Oil spill prevention research and development, including Best Available Technology (BAT) and Best Achievable Protection (BAP)
- Offshore Lightering
- Oil spill risks from sunken vessels
- Waste oil dumping by deep draft commercial ships
- Vessel and Facility Oil Transfer regulations
- Spills from trucks and implementation of state/provincial recommendations
- Salvage capabilities and regulations
- Liquefied Natural Gas shipping and terminal operations
- Implementation of the US Ocean Plan
- Tug escort requirements
- Ballast water regulations preventing spread of invasive aquatic species
- Track the development of "Green Port programs" including waste oil reception facilities
- Federal preemption issues

Responsibility: Executive Coordinator, Coordinating Committee, designated Points of Contact

Process: Share information at quarterly meetings or as appropriate between meetings

Timeline: Ongoing

Task Workload:

- Executive Coordinator and Coordinating Committee: Monitor and share information on Topics of Concern between and at quarterly meetings.
- Each Agency: Establish Points of Contact to monitor and exchange information on Topics of Concern.

SPILL PREPAREDNESS AND RESPONSE OBJECTIVE

To enhance oil spill preparedness and response capabilities in U.S. and Canadian Pacific coastal areas.

TASK I: Promote the Development and Installation of Oil Spill Remote Sensing Technology

Goal: *Promote and encourage development and application of remote sensing technologies to aid oil spill detection and tactical incident management on the Pacific West Coast of the U.S. and Canada.*

Lead Responsibility: Judd Muskat, California Office of Spill Prevention & Response

Process and Timeline:

Step 1: Track the development of remote sensing technology for spill detection as well as for tactical spill response with an emphasis on night and low-visibility conditions.

Target Date: Ongoing

Step 2: Track implementation of RADARSAT by the U.S. Coast Guard Pacific Area, and consider opportunities for Task Force member agencies to provide financial and other support.

Target Date: Ongoing

Step 3: Encourage contingency plan-holders and Oil Spill Response Organizations operating in the west coast jurisdictions to invest in remote sensing tools, including aerial capabilities.

Target Date: On going

Task Workload:

- Each agency: Identify Points of Contact for this project.
- Coordinating Committee: Serve as the Project Workgroup. Work through Area Committees and other appropriate venues to implement Step 3 in each jurisdiction.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK II: Contingency Planning Requirements for Non-Tank Vessels

Goal: *Coordinate with the U.S. Coast Guard and Transport Canada to ensure adequate contingency planning and financial responsibility coverage for non-tank vessels transiting the West Coast.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Monitor and comment on U.S. Coast Guard rulemaking regarding contingency planning requirements, as well as Certificate of Financial Responsibility and Limits of Liability for non-tank vessels.

Target Date: As needed

Task Workload:

- Each agency: Review and comment on letters and testimony and provide expertise and advice.
- Executive Coordinator: Lead on implementation of all methods identified above.

TASK III: Monitor Implementation of the Places of Refuge Area Plan Annex

Goal: *Ensure that the Places of Refuge Annex is incorporated into West Coast Area Plans in a consistent manner.*

Lead Responsibility: Coordinating Committee and Executive Coordinator

Process and Timeline:

Step 1: Work with the West Coast Area Committees to see that the Places of Refuge annex is incorporated and that the pre-planning is done as expeditiously as possible.

Target Date: Ongoing

Task Workload:

- Coordinating Committee: Identify Points of Contact and ensure that their agency takes the lead in each jurisdiction to complete Step 1. Use the Task Force Coordinating Committee meetings as a forum to promote consistency of implementation.
- Executive Coordinator: Support the work of the Coordinating Committee members as needed.

TASK IV: Maintain the Integrated Vessel Response Plan Matrix

Goal: *Maintain the Integrated Vessel Response Plan (IVRP) guidance matrix for tank vessels.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: As member agency or federal regulations affecting contingency plan requirements for tank vessels are adopted or revised, update the IVRP to reflect such changes.

Target Date: As needed

Step 2: If Member Agencies and the U.S. Coast Guard are willing to accept non-tank vessel plans in the IVRP format, develop a similar matrix for non-tank vessel contingency plans.

Target Date: As needed

Step 3: Publish IVRP revisions on both the Task Force and U.S. Coast Guard web sites.
Target Date: As needed

Task Workload:

- Coordinating Committee: Advise the Executive Coordinator of any rule revisions by their agencies affecting vessel contingency plans.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK V: OILS 911 Spill Reporting Number

Goal: *Maintain and monitor use of the 1-800-OILS-911 spill reporting phone number for British Columbia, Washington, Oregon, and California.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Pay the fee to maintain the 1-800-OILS-911 spill reporting system.

Target Date: Monthly

Step 2: Provide Coordinating Committee with usage reports on the spill reporting system.

Target Date: Quarterly

Step 3: Each participating member agency will ensure that participation by their jurisdiction is running smoothly and that information regarding the OILS 911 number is provided to their recreational boating and fishing community.

Target Date: Ongoing

Task Workload:

- Coordinating Committee: Ensure that member agency responsibilities are met and report any problems to the Executive Coordinator.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK VI: Review & Update the 1993 and 1996 Mutual Aid Agreements

Goal: *Update and exercise the Task Force Mutual Aid Procedures*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Review the procedures in the 1993 and 1996 Mutual Aid Agreements; update Points of Contact as necessary. Plan a teleconference using a spill scenario to exercise the procedures.

Target Date: Winter 2007

Step 2: Conduct a teleconference drill to test the Mutual Aid procedures. Review and discuss Lessons Learned and revise procedures accordingly. Determine whether major changes in the Agreements require Task Force Members to sign new Agreements.

Target Date: Spring 2007

Step 3: Communicate to plan holders and OSROs regarding their responsibilities to notify member agencies when equipment is moved.

Target Date: Ongoing

Step 4: Present revised Agreements to the Task Force Members for their signatures, if needed.

Target Date: Summer 2007 or the Clean Pacific Conference

Task Workload:

- Member Agencies: Participate in the drill as required
- Coordinating Committee: Serve as the Project Workgroup for the Steps above
- Executive Coordinator: Overall coordination and implementation as described above

TASK VII: Clarify states' roles and authorities during Incidents of National Significance

Goal: *Work with other coastal states, the U.S. Coast Guard, and EPA to clarify state roles, authorities, and access to funding during large-scale natural disasters and other Incidents of National Significance.*

Lead Responsibility: Executive Coordinator and Coordinating Committee

Process and Timeline:

Step 1: Draft a consensus list of coordination issues and concerns including but not limited to response funding mechanisms, authorities, and state input to revisions to the National Response Plan based on the Lessons Learned during the 2005 response to Hurricanes Katrina and Rita.

Target Date: Fall 2006

Step 2: Schedule a conference call with the Gulf of Mexico State Points of Contact to discuss these concerns and possible strategies to address them, including a letter to the U.S. Coast Guard and EPA, and/or to the National Response Team. Consider requesting a series of meetings with federal agencies as necessary to address these concerns.

Target Date: Fall 2006

Step 3: Implement the strategy as agreed to by the Coordinating Committee and Gulf of Mexico Points of Contact.

Target Date: Winter 2007

Task Workload:

- Coordinating Committee: Review and input to drafting list of concerns; participate in meetings with Gulf of Mexico POCs, USCG, and EPA as needed
- Executive Coordinator: Overall coordination and implementation

TASK VIII: Spill Preparedness/Response Topics of Concern

Goal: *Monitor and share information on the following Spill Preparedness/Response Topics of Concern:*

- Oil spill drill programs
- Financial responsibility requirements, state and federal
- Status and solvency of the US federal Oil Spill Liability Trust Fund
- Response technologies, including research and development
- Implementation status of recommended contingency plan elements
- Oil Spill Response Organization (OSRO) certifications, mergers, mutual aid, and response capabilities
- Natural Resource Damage Assessment (NRDA) initiatives and activities, including NRDA assessments and collections
- Applied response technologies
- Coordination of inter-jurisdictional wildlife care
- West Coast sea bird and other vulnerable marine populations threatened by oil spills
- Implementation of 24-hour response operations during major oil spills where it would be safe and effective
- Impacts of Avian Influenza on oiled bird rescue/rehabilitation and worker safety

Responsibility: Executive Coordinator, Coordinating Committee, designated Points of Contact

Process: Share information at quarterly meetings or as appropriate between meetings.

Timeline: Ongoing

Task Workload:

- Executive Coordinator and Coordinating Committee: Monitor and share information on Topics of Concern between and at quarterly meetings.
- Each Agency: Establish Points of Contact to monitor and exchange information on Topics of Concern.

COMMUNICATIONS OBJECTIVE

To continuously improve communications within the task force as well as with key stakeholders and the general public, and to maintain a high level of public and stakeholder involvement in task force activities.

A. STAKEHOLDER OUTREACH/EXTERNAL COMMUNICATIONS

TASK I: Host a Clean Pacific Conference in 2007

Goal: *Working with the TradeFair Group, plan to host the first two-day biennial conference in Seattle in September of 2007 which will incorporate 2007 Annual Meeting.*

Lead Responsibility: The Executive Coordinator, the WA Department of Ecology, and the Coordinating Committee

Process and Timeline:

Step 1: Develop initial Program Committee to focus on event program and schedule. Help plan schedule for Program Committee meetings. Help identify and recruit Conference "hosts." Help develop association and media lists and oversee initial press release. Work with TradeFair to create "Call for Participants" and "Exhibitor Prospectus" brochures and oversee "Round 1" announcement ads.

Target Date: Fall, 2006

Step 2: Program Committee meets twice in Seattle to produce preliminary Conference Program Brochure.

Target Date: January through April 2007

Step 3: Work with TradeFair to produce final Conference Program and complete "Round 2" announcement ads.

Target Date: June 2007

Task Workload:

- Each Agency: Assign at least one staff person to the Program Committee
- WA Department of Ecology: Assume additional "host agency" responsibilities as necessary.
- Coordinating Committee: Provide guidance and oversight as necessary.
- Executive Coordinator: Overall coordination of implementation as described above.

TASK II: Stakeholder Outreach

Goal: *Provide opportunities for public involvement in Task Force deliberations and education about Task Force activities.*

Lead Responsibility: The Executive Coordinator will take the lead, working with the Coordinating Committee and Task Force Members.

Process and Timeline:

Step 1: As approved by the Coordinating Committee, invite key stakeholders to participate in project work groups.

Target Date: Ongoing

Step 2: Invite the public to attend the Annual Meeting and an issue-specific Roundtable event each year. Programs and themes for these events will be approved by the Coordinating Committee.

Target Date: Annually

Step 3: On a fiscal year basis, produce an Annual Report on Task Force and member agency activities and accomplishments.

Target Date: June 30, 2007

Step 4: The Executive Coordinator will respond to information requests and speaking invitations, plus attend hearings, meetings, and conferences consistent with the mission of the Task Force and the interests of its member agencies.

Target Date: Ongoing

Step 5: Coordinating Committee members will serve as points of contact for other state or provincial agencies as needed to insure that all appropriate issues are before the Task Force. As key stakeholders, other agencies will be invited to provide updates on their activities when appropriate.

Target Date: Ongoing

Step 6: Maintain contacts with key US and Canadian federal agencies and other coastal states and provinces.

Target Date: Ongoing

Step 7: The Executive Coordinator will represent the Task Force at meetings of the American Petroleum Institute's Spills Advisory Group, the Navigation Safety Advisory Council (NAVSAC), and the AWO/USCG Quality Steering Committee for the Pacific Region.

Target Date: Meetings as scheduled

Task Workload:

- Each Agency: Provide agency program information for the Annual Report.

- Coordinating Committee: Responsible for Steps 1, 2, 5, and 6 above, and to help identify key stakeholders from their jurisdictions to be included on project workgroups or roundtable panels.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK III: Track Federal Policy Development

Goal: *Track policy development at the US and Canadian federal levels, as well as at international levels, and provide comment and input on behalf of the Task Force.*

Lead Responsibility: The Executive Coordinator will take the lead with US and Canadian federal and international agencies.

Process and Timeline:

Step 1: Notify the Coordinating Committee of chances for comment or input to federal or international initiatives.

Target Date: Ongoing

Step 2: Written comments will be coordinated by the Executive Coordinator according to established procedures¹.

Target Date: Ongoing

Task Workload:

- Each Agency: Suggest opportunities for comment. Draft comments as they choose.
- Coordinating Committee: Suggest opportunities for comment. Review opportunities for comment and submit drafts by specified deadlines.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK IV: Maintain the Task Force Website

Goal: *Maintain the website which provides information on the Task Force and its activities as well as links to member and federal agency websites.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Ensure that current information including meetings, reports, comments, correspondence, agreements, member websites, newsletters, Annual Work Plans, and the current Strategic Plan are available on the website.

¹ Task Force comment procedures are as follows:

1. Executive Coordinator or a member agency notifies the Coordinating Committee of a comment opportunity. The Executive Coordinator sets a deadline for draft comments to be submitted.
2. Member agencies' draft comments are compiled or an initial draft is developed by the Task Force. This draft is sent to the Coordinating Committee for a review and comment process until consensus is achieved.
3. Final consensus comments are submitted on behalf of the Task Force.
4. Nothing in this process precludes member agencies from submitting their own comments as well.

Target Date: Ongoing

Step 2: Provide notice to key stakeholders and media contacts when event notices, newsletters, or other items of current interest are posted on the website.

Target Date: Ongoing

Step 3: Add and maintain a calendar of relevant conferences and events.

Target Date: Fall 2006 and then ongoing

Task Workload:

- Each Agency: Use the web site as a resource for information on Task Force activities, reports, resolutions, and agreements.
- Coordinating Committee: Ensure that links for their agency sites are current on the Task Force website. Ensure that their agency website provides a link to the Task Force site.
- Executive Coordinator: Provide Task Force information in electronic format to the webmaster and periodically review the website for accuracy and currency. Provide notice of postings to stakeholders and media contacts.

TASK V: Maintain the Legacy Awards Program

Goal: *Create incentives to reduce the risks and the impacts of oil spills by maintaining the Legacy Awards program. Legacy Awards honor and publicize public and private sector initiatives that go beyond regulatory requirements to improve oil spill prevention, preparedness, and response.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Announce the Awards program and seek nominations two months prior to any deadline.

Target Date: March - April 2007

Step 2: The Coordinating Committee reviews nominations and makes award recommendations to the Task Force Members, who make final selections, not to exceed five.

Target Date: June - July 2007

Step 3: Winners are notified. Press notices on the Awards program and the winners are released. The Legacy Awards are presented at the Annual Meeting.

Target Date: Clean Pacific 2007

Task Workload:

- Each Agency: Task Force members review the Coordinating Committee's recommendations and makes final decisions on Legacy Award winners.

- Coordinating Committee: Review and discuss nominations as compiled by the Executive Coordinator, and make final recommendations to the Task Force Members. Provide additional research on nominees if necessary.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK VI: Meet with US and Canadian Federal Agencies

Goal: *The Coordinating Committee and/or the Executive Coordinator will meet annually with both US and Canadian federal oil spill regulatory agencies to identify and facilitate partnership opportunities on regional issues of common concern.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Arrange meetings in conjunction with the Coordinating Committee's quarterly meetings.

Target Dates: Fall, Winter, and Spring Coordinating Committee meetings

Task workload:

- Coordinating Committee: Participate in discussions outlined above, follow-through as necessary.
- Executive Coordinator: Facilitate discussions and arrange for meetings with federal officials.

TASK VII: Expand the Task Force network of Contacts with Coastal States & Provinces

Goal: *Continue to expand our network of contacts in other coastal U.S. states and Canadian provinces for purposes of information sharing, promotion of Unified Command, advancement of state/provincial interests, and enhanced opportunities for mutual aid during major oil spills.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Maintain Points of Contact with the Gulf of Mexico states for purposes of information sharing and mutual aid.

Target Date: Ongoing

Step 2: Identify Points of Contact among Atlantic Coast states and provinces for purposes of information sharing and mutual aid.

Target Date: Ongoing

Task workload:

- Coordinating Committee: Provide oversight and guidance.
- Executive Coordinator: Overall coordination and implementation as described above.

B. INTERNAL COMMUNICATIONS

TASK I: Continuous Improvement of Communications between Member Agencies

Goal: *Continue to improve communications between Task Force member agencies.*

Lead Responsibility: The Executive Coordinator and the Coordinating Committee

Process and Timeline:

Step 1: Whenever possible, the Executive Coordinator will provide a daily news summary to the Coordinating Committee and other agency contacts in order to share information on key events and initiatives that may affect Task Force member agencies.

Target Date: Ongoing

Step 2: Exchange information on member agency initiatives and activities, including training opportunities. Encourage member agencies to share staff expertise.

Target Date: Ongoing

Step 3: Maintain a Contact List of Task Force Members and Coordinating Committee members. Points of Contact from each agency for the Tasks and Topics of Concern noted in this Work Plan will be identified.

Target Date: Update as needed

Step 4: Produce a concise Midterm Status Report to Task Force Members on the progress of Strategic Plan projects and other current activities; and to highlight important emerging issues.

Target Date: January 2007

Step 5: Use methods of electronic communication such as phone, email, or video-conferencing to supplement or replace travel to meetings.

Target Date: Ongoing, as resources allow

Step 6: Maintain a contact list for key stakeholders. Periodically circulate the list for Coordinating Committee review.

Target Date: Ongoing maintenance; list circulated at least annually

Step 7: The Coordinating Committee will meet for purposes of information exchange and Task Force administration, rotating meeting locations among member jurisdictions.

Target Dates and Locations:

- Summer 2006: July 21; San Diego, CA
- Fall 2006: October 17-18; Vancouver, British Columbia
- Winter 2007: January 10-11; Seattle, WA
- Spring 2007: April 11-12; Lacey, WA

Step 8: The Task Force Members will evaluate membership expansion proposals in response to any request to do so by any current Member.

Target Date: As needed

Task Workload:

- Each Agency: Share staff expertise and support Coordinating Committee member's involvement.
- Coordinating Committee: Facilitate ongoing information exchange among member agencies; review and update the Contact List and Staff Directory as requested. Encourage the exchange of staff among agencies. Participate in Coordinating Committee meetings. Interpret the work of the Task Force to their program staff and interpret their program staff needs to the Task Force as appropriate. Member agency spill program staff should communicate regional or U.S./Canadian Transboundary information of concern through their Coordinating Committee member.
- Executive Coordinator: Overall coordination and implementation as described above.

C. PLANNING

TASK I: Develop the 2007-2008 Annual Work Plan

Goal: Develop the 2007-2008 Annual Work Plan pursuant to the mission, goals, objectives, and tasks outlined in the 2004-2009 Strategic Plan

Lead Responsibility: The Executive Coordinator

Process and Timeline:

Step 1: The Executive Coordinator will provide the Coordinating Committee with an outline of possible tasks to be addressed under each objective from the Strategic Plan. These tasks may include ongoing tasks, tasks necessary to follow-up and implement projects from the prior year, and new tasks, either as identified in the 2004-2009 Strategic Plan or as have come to our attention as a result of spill incidents or other circumstances. The Executive Coordinator will facilitate discussion by the Coordinating Committee regarding these options towards an initial consensus on what they wish to accomplish for the coming year.

Target Date: Spring 2007 Quarterly Meeting

Step 2: That consensus will then be put into the standard Annual Work Plan (AWP) format for their review and comment. That format will include an outline of the work expectations of each member agency and the Executive Coordinator, as well as a draft timeline that provides an overview of how these tasks will be accomplished during the work-year.

Target Date: April/May 2007

Step 3: Once the Coordinating Committee is comfortable with a draft AWP, the Executive Coordinator will ask them to review it with their Task Force Members in order to seek their input and approval. The Executive Coordinator will also work with the Coordinating Committee to identify Points of Contact within their agencies for each project or Topic of Concern.

Target Date: May/June 2007

Step 4: The final draft AWP will then be adopted by the Task Force Members through signatures on the Statement of Authority Page.

Target Date: June 2007

Step 5: The Executive Coordinator will post the final AWP on the Task Force web site, and send copies with the Annual Report to the Governors and the Premier.

Target Date: Following Adoption

Task Workload:

- Each Agency: Participate in discussions and reviews of iterative drafts, providing feedback and guidance.
- Coordinating Committee: Provide leadership within their agencies to gather feedback and comments, and ensure that their Task Force Members' views and comments are communicated.
- Executive Coordinator: Overall coordination and implementation.

ATTACHMENT A

LONG TERM VISION STATEMENT

No Spilled Oil

MISSION STATEMENT

The mission of the Oil Spill Task Force is to strengthen State and Provincial abilities to prevent, prepare for, and respond to oil spills.

ONGOING GOALS

To prevent both large oil spills that cause catastrophic impacts in the waters of our member jurisdictions and the cumulative impacts of chronic small spills;

To coordinate communication, policy development, response capabilities, prevention and preparedness initiatives, and education in order to maximize efficiency of effort; to learn from one another and share ideas and "products";

To clarify the roles and responsibilities of state, provincial, and federal agencies in order to reduce regulatory gaps, overlaps, and conflicts;

To advocate in national and international arenas on selected issues of common concern, earning respect through credibility, clarity of purpose, and collaboration;

To work cooperatively with federal agencies, vessel and facility operators, the oil industry, response contractors, public interest groups, and all concerned citizens to create opportunities for political and technological breakthroughs by serving as a catalyst for progressive change;

To educate the public on the impacts of oil spills and issues relating to spill prevention, preparedness, response, and restoration; and

To serve as a model of regional cooperation and coordination.

OBJECTIVES

Spill Prevention: To prevent oil spills from vessels, pipelines, facilities, vehicles, and railroads through development and implementation of regulatory and public/private partnerships.

Spill Preparedness and Response: To enhance oil spill preparedness and response capabilities in us and Canadian pacific coastal areas.

Communications: To continuously improve communications within the task force as well as with key stakeholders and the general public, and to maintain a high level of public and stakeholder involvement in task force activities.

ATTACHMENT B
KEY TASK FORCE PERSONNEL

Task Force Members:

- Kurt Fredriksson (2004-2006)
Commissioner, Alaska Department of Environmental Conservation
- Laurence Lau (2003-2006)
Deputy Director for Environmental Health, Hawaii Department of Health
- Jay Manning (2005-2006)
Director, Washington Department of Ecology
- Lisa Curtis (2005-2006)
Acting Administrator, Office of Spill Prevention and Response,
California Department of Fish and Game
- Paul Slyman (2001 - 2006)
Deputy Director, Oregon Department of Environmental Quality
- Chris Trumpy (2005-2006)
Deputy Minister, British Columbia Ministry of Environment

Coordinating Committee Members:

- Larry Dietrick (1999 -2006)
Alaska Department of Environmental Conservation
- Graham Knox (2006)
British Columbia Ministry of Environment
- Curtis Martin (2001-2006)
Office of Hazard Evaluation and Emergency Response
- Ken Mayer (2006)
Office of Spill Prevention and Response, California Department of Fish and Game
- Jon Neel (1989-1998, 2005-2006)
Washington Department of Ecology
- Mike Zollitsch (1997-2006)
Oregon Department of Environmental Quality

Executive Coordinator:

- Jean Cameron (1993-2006)
Pacific States/British Columbia Oil Spill Task Force

Attachment C
Task Force Member Agency Points of Contact
For 2006 - 2007 Annual Workplan Projects

I. A. Spill Prevention Projects

PROJECT	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Database	Camille Stephens 907-465-5242 Camile_Stephens@dec.state.ak.us	Graham Knox 250-356-8383 Graham.Knox@gov.bc.ca	Jack Barfield 360-407-7483 jacb461@ecy.wa.gov	Mike Zollitsch 503-229-6931 ZOLLITSCH.Michael.J@deq.state.or.us	Carla Simmons 916-322-4432; csimmons@ospr.dfg.ca.gov Spencer Ung 916-323-1487 sung@ospr.dfg.ca.gov	Marsha Graf 808-586-4249 marsha.mealey@doh.hawaii.gov
Oil Spills from Pipelines	Larry Dietrick 907-465-5255 Larry_Dietrick@dec.state.ak.us	Graham Knox (see above)	Rebecca Post 360-407-7114 repo461@ecy.wa.gov	Mike Zollitsch (see above)	Dave Blurton 916-864-4975 dblurton@ospr.dfg.ca.gov	Curtis Martin 808-586-4249 clarence.martin@doh.hawaii.gov
WCOVTRM Update	Betty Schorr 907-271-4389 Betty_Schorr@dec.state.ak.us	Stafford Reid 250-952-4869 Stafford.Reid@gov.bc.ca	Jon Neel 360-407-6905 Jnee461@ecy.wa.gov	Mike Zollitsch (see above)	Rick Holly 707-864-4902 Rholly@ospr.dfg.ca.gov	Curtis Martin (see above)
Recommended Best Industry Practices	Larry Dietrick (see above)	Stafford Reid (see above)	TECHNICAL ISSUES: Laura Stratton 360-407-7485 lstr461@ecy.wa.gov POLICY ISSUES: Paul O'Brien 360-407-7465 pobr461@ecy.wa.gov	Mike Zollitsch (see above)	Bud Leland 916-323-4649 bleland@ospr.dfg.ca.gov	Curtis Martin (see above)
POSPET	Leslie Pearson 907-269-7543 Leslie_Pearson@dec.state.ak.us	Stafford Reid (see above)	Mary-Ellen Voss 360-407-7211 mevo461@ecy.wa.gov	Jack Wylie 503-229-5716 wylie.john@deq.state.or.us	Robert Hughes 916-323-6286 rhughes@ospr.dfg.ca.gov	Curtis Martin (see above)
Monitor TAPS Vessel Info Exchange	Betty Schorr (see above)	Stafford Reid (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Ted Mar 916-323-6281 tmar@ospr.dfg.ca.gov	Curtis Martin (see above)

I. B. Spill Prevention Topics of Concern

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Cruise Ships	Denise Koch (907) 465 - 5272 denise_koch@dec.state.ak.us	Stafford Reid (see above)	Norm Davis 206-389-2438 ndav461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Oil Spill Prevention R&D; Development of BAT/BAP	Sam Saengsudham 907-269-3078 Sam_Saengsudham@dec.state.ak.us	Stafford Reid (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Offshore Lightering	Leslie Pearson (see above)	Stafford Reid (see above)	Paul O'Brien (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
Sunken Vessel Spill Risks	Leslie Pearson (see above)	Stafford Reid (see above)	Dave Byers 360-407-6974 dbye461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Waste Oil Dumping	Leslie Pearson (see above)	Stafford Reid (see above)	Norm Davis (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Oil Transfer Regulations	Betty Schorr (see above)	Stafford Reid (see above)	Paul O'Brien (see above)	Mike Zollitsch (see above) Ed Wilson, Alternate 503-229-5373 wilson.edmund@deg.state.or.us	Joy Lavin-Jones 916-327-0910 Jlavinj@ospr.dfg.ca.gov	Curtis Martin (see above)
State actions re: truck spills	Leslie Pearson (see above)	Stafford Reid (see above)	Paul O'Brien (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
Salvage Capabilities and Regulations	Leslie Pearson (see above)	Stafford Reid (see above)	Lori Crews 360-407-7538 locr461@ecy.wa.gov	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
LNG	Betty Schorr (see above)	Stafford Reid (see above)	Bob Troyer 360-6904783 btro461@ecy.wa.gov	Chuck Donaldson 503-229-6865 Donaldson.chuck@deg.state.or.us	Jack Geck 916-323-4664 jgeck@ospr.dfg.ca.gov	Curtis Martin (see above)
Tug Escort Requirements	Betty Schorr (see above)	Stafford Reid (see above)	Jon Neel (see above)	N/A	Joy Lavin-Jones (see above)	Curtis Martin (see above)

I. B. Spill Prevention Topics of Concern, continued:

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
US Oceans Plan	Larry Dietrick (see above)	Stafford Reid (see above)	Brian Lynn (360) 407-6224 blynn@ecy.wa.gov	Robert Bailey, OR Ocean Policy Advisory Council; 503-373-0050, ext.281	Lisa Curtis 916-324-9816 Lcurtis@ospr.dfg.ca.gov	Curtis Martin (see above)
Green Ports	Leslie Pearson (see above)	Stafford Reid (see above)	Paul O'Brien (see above)	Pete Dalke 503-229-5588 dalke.pete@deg.state.or.us	Bud Leland (see above)	Curtis Martin (see above)
FED Preemption Issues	Larry Dietrick (see above)	Stafford Reid (see above)	Jon Neel (see above)	Mike Zollitsch (see above)	Steve Sawyer (916)324-9812 ssawyer@ospr.dfg.ca.gov	Curtis Martin (see above)

II. A. Spill Preparedness and Response Projects

TASK	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Promote Remote Sensing	Leslie Pearson (see above)	Stafford Reid (see above)	Dave Byers (see above)	N/A	Judd Muskat (916) 324-3411 jmuskat@dfg.ca.gov	Curtis Martin (see above)
Contingency Plans for Non-Tank Vessels	Betty Schorr (see above)	N/A	Elin Storey 425-649-7111 eabr461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Monitor Places of Refuge Annex Implementation	Leslie Pearson (see above) John Bauer, Alternate 907-269-7522 john_bauer@dec.state.ak.us	Stafford Reid (see above)	Linda Pilkey-Jarvis 360-407-7447 jpil461@ecy.wa.gov	Mike Zollitsch (see above)	Carl Jochums 707-864-4907 cjochums@ospr.dfg.ca.gov	Curtis Martin (see above)
Maintain IVRP	Betty Schorr (see above)	N/A	Linda Pilkey-Jarvis (see above)	Ed Wilson (see above)	Ted Mar (see above)	Curtis Martin (see above)
Maintain OILS-911	N/A	Stafford Reid (see above)	Mary-Ellen Voss (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
Update & Test Mutual Aid Agreements	Leslie Pearson (see above)	Stafford Reid (see above)	Jon Neel (see above)	Mike Zollitsch (see above)	Steve Sawyer (see above)	Curtis Martin (see above)
Clarify State roles/authorities	Larry Dietrick (see above)	Stafford Reid (see above)	Jon Neel (see above)	Mike Zollitsch (see above)	Steve Sawyer (see above)	Curtis Martin (see above)

II. B. Spill Preparedness and Response Topics of Concern

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Drill Programs	Betty Schorr (see above)	Stafford Reid (see above)	Elin Storey (see above)	Ed Wilson (see above)	Bud Leland (see above)	Curtis Martin (see above)
Financial Responsibility requirements	Craig Wilson 907-465-5204 Craig_Wilson@dec.state.ak.us	Stafford Reid (see above)	Jack Barfield (see above)	Mike Zollitsch (see above)	Steve Sawyer (see above)	Curtis Martin (see above)
Oil Spill Liability Trust Fund (US)	Cheri Lowenstein 907-465-5270 Cheryl_Lowenstein@dec.state.ak.us	N/A	Jon Neel (see above)	Mike Zollitsch (see above)	Donna Duke 916-323-4734 Dduke@ospr.dfg.ca.gov	Curtis Martin (see above)

B. Spill Preparedness and Response Topics of Concern, continued:

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Spill Response R&D	Leslie Pearson (see above)	Stafford Reid (see above)	John Butler (360) 407-6970 jbut461@ecy.wa.gov	Jack Wylie (see above)	Mike Sowby 916-324-7629 msowby@ospr.dfg.ca.gov	Curtis Martin (see above)
Status Reports on C-Plan Elements	Craig Wilson (see above)	N/A	Elin Storey (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
OSRO mergers, certifications, mutual aid, and response capabilities	Craig Wilson (see above)	Stafford Reid (see above)	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Chris Klumpp 916-322-1195 CKlumpp@ospr.dfg.ca.gov	Curtis Martin (see above)
NRDA	Leslie Pearson (see above)	Stafford Reid (see above)	Dick Logan 360-407-6971 dlog461@ecy.wa.gov	Jack Wylie (see above)	Julie Yamamoto 916-327-3196 jyamamot@ospr.dfg.ca.gov	Curtis Martin (see above)
Applied Response Technologies	Leslie Pearson (see above)	Stafford Reid (see above)	Rebecca Post 360-407-7114 repo461@ecy.wa.gov	Jack Wylie (see above)	Yvonne Addassi 916-324-7626 yaddassi@ospr.dfg.ca.gov	Curtis Martin (see above)
Coordinated Oiled Wildlife Care	Leslie Pearson (see above)	Stafford Reid (see above)	Dick Logan (see above)	Rose Owens ODF&W (503) 947-6085 Rose.Owens@state.or.us	Dr. Mike Ziccardi, Oiled Wildlife Care Network 530-752-4167 mhziccardi@ucdavis.edu	Curtis Martin (see above)
Seabird & other vulnerable marine populations	Leslie Pearson (see above)	Stafford Reid (see above)	Dick Logan (see above)	Jack Wylie (see above)	Dr. Mike Ziccardi (see above) Julie Yamamoto (see above)	Curtis Martin (see above)
Implementing 24-Hour Response	Leslie Pearson (see above)	Stafford Reid (see above)	Jon Neel (see above)	Mike Zollitsch (see above)	Bud Leland (see above)	Curtis Martin (see above)
Avian flu impacts on bird R/R & worker safety	Leslie Pearson (see above)	Stafford Reid (see above)	Dick Logan (see above)	Chuck Donaldson (see above)	Dave Jessup 831-469-1726 djessup@ospr.dfg.ca.gov Dr. Mike Ziccardi (see above)	Curtis Martin (see above)

ATTACHMENT D 2006 - 2007 WORKPLAN TIMELINE & GLOSSARY

<u>Work Product</u>	<u>Primary Responsibility</u>
BY FALL COORDINATING COMMITTEE 2006	
<ul style="list-style-type: none"> • Compile Pipeline Regulations Table • Initiate work on WCOVTRM status review • Convene POSPET meeting • Work with AWO to endorse tug BIPS • Designate agency to sponsor Investigator Training Course • Initial Clean Pacific tasks • Work w/GOM states to clarify states' roles in Incidents of Nat'l Significance 	<p>EC USCG, CCG/TC, OSPR, EC EC & POSPET Chair EC & WDOE Coordinating Committee EC & Coordinating Committee EC & Coordinating Committee</p>
BY WINTER COORDINATING COMMITTEE 2007	
<ul style="list-style-type: none"> • Draft reports on status of WCOVTRM • Provide Midterm Report to Task Force Members • Plan Pipeline Roundtable • Host Investigator Training Course • Review/update MA Agreements & plan exercise • Clean Pacific program planning • Continue efforts to clarify state roles 	<p>USCG, CCG/TC, OSPR, EC EC EC & Coordinating Committee TBD EC & Coordinating Committee EC & Coordinating Committee EC & Coordinating Committee</p>
BY SPRING COORDINATING COMMITTEE 2007	
<ul style="list-style-type: none"> • Submit WCOVTRM report to CC & WCOVTRM Workgroup • Host Roundtable on Pipeline Issues • Convene POSPET meeting • Review/discuss Annual Work Plan concepts • Request 2007 Legacy Award nominations • Mutual Aid exercise • Final Clean Pacific planning 	<p>EC EC & Coordinating Committee EC & POSPET Chair EC & Coordinating Committee EC EC & Coordinating Committee EC & Coordinating Committee</p>
BY SUMMER COORDINATING COMMITTEE 2007	
<ul style="list-style-type: none"> • Report on pipeline regulations & programs • Produce 2006 West Coast spill data report • Produce final WCOVTRM report & recommendations • Produce 2007 Annual Report w/2006 Data • Adopt 2006-2007 Annual Work Plan • Review Legacy Award nominations, choose winners (Legacy Awards to be given at Clean Pacific 2007) 	<p>EC & Coordinating Committee ADEC, Workgroup, EC USCG, CCG/TC, OSRP, EC EC & Coordinating Committee Task Force Members EC, CC, TFMs</p>
ONGOING or AS NECESSARY	
<ul style="list-style-type: none"> • Maintain & improve Database and collects data • Conduct Remote Sensing Technology Project • Monitor Places of Refuge Annex implementation • Monitor HSC adoption of BIPs as SOCs • Track double hull conversion rate of TAPS tankers • Track trends in CAIP inspections 	<p>ADEC, Workgroup, EC OSPR, Coordinating Committee, EC EC & Coordinating Committee EC & Coordinating Committee WDOE & Coordinating Committee EC & Coordinating Committee</p>

ONGOING or AS NECESSARY, continued:

- Share information on risks from transiting vessels All member agencies
- Track NTV C-Plans & LOLs EC & Coordinating Committee
- Support POSPET EC+ member agencies
- Maintain IVRP and coordinate w/USCG & TC EC+ member agencies
- Maintain & report on 1-800-OILS-911 EC
- Monitor and share information on Topics of Concern EC, CC, and all agencies
- Maintain the Oil Spill Task Force web site & links EC & Coordinating Committee
- Meet with US & CN federal agencies EC & Coordinating Committee
- Maintain Task Force contract and Interagency Agreements WDOE & member agencies
- Prepare for Clean Pacific 2007 EC & member agencies
- Implement other communications initiatives EC & member agencies
- Adopt revised MA Agreements Task Force Members

Glossary for Appendix D:

ADEC	Alaska Department of Environmental Conservation
AWO	American Waterways Operators
BIPs	Best Industry Practices
CAIP	Critical Area Inspection Program
CC	Coordinating Committee
CCG	Canadian Coast Guard
CN	Canadian
EC	Executive Coordinator
IVRP	Integrated Vessel Response Plan
LOL	Limits of Liability
MA	Mutual Aid
NTV	Non-tank vessel
OSPR	Office of Spill Prevention and Response, California Department of Fish and Game
POSPET	Pacific Oil Spill Prevention Education Team
SOCs	Standards of Care
TAPS	Trans-Alaska Pipeline System
TBD	To be determined
TC	Transport Canada
TFMs	Task Force Members
US	United States
USCG	U.S. Coast Guard
WDOE:	Washington Department of Ecology