

**The Pacific States/British Columbia
Oil Spill Task Force
2009-2010 Work Plan**



Alaska • British Columbia • California • Hawaii • Oregon • Washington

Pacific States/British Columbia Oil Spill Task Force
PO Box 1032
Neskowin, OR 97149-1032
503-392-5860 (phone/fax)
JeanRCameron@oregoncoast.com
<http://www.oilspilltaskforce.org>

2009-2010 Work Plan

TABLE OF CONTENTS

Statement of Authority	2
Spill Prevention Objective	3
Continue Database Project	3
Implement 2008 West Coast Offshore Vessel Traffic Risk Management Recommendations	4
Develop Pipeline Regulations Table	6
Promote Best Industry Practices	6
Support POSPET	7
Monitor Double Hull status of tank vessels	7
Monitor Topics of Concern	8
Spill Preparedness and Response Objective	9
Review U.S./CN Transboundary Spill Issues	9
Increase U.S. Limits of Liability	10
Track changes to the Incident Command System	11
Update the Integrated Vessel Response Plan and Expand to Nontank Vessels	11
Maintain and Expand OILS 911	12
Monitor Mutual Aid Issues	12
Conduct Social Media workshop	13
Establish an R&D Workgroup	13
Monitor Topics of Concern	14
Communications Objective	15
Debrief 2009 Clean Pacific Conference & plan for 2011	15
Conduct Stakeholder Outreach	15
Maintain the Task Force Web Site	16
Track and comment on Federal Policy initiatives	17
Maintain the Legacy Awards Program	17
Maintain Partnerships with Federal Officials	18
Expand Outreach to other Coastal States/Provinces	18
Improve Communications among Member Agencies	19
Develop 2010-2011 Annual Work Plan	20
Attachments	
A. Vision, Mission, Goals, & Objectives	21
B. Key Task Force Personnel	22
C. Points of Contact	23
D. Annual Work Plan Timeline & Glossary	29

Pacific States/British Columbia Oil Spill Task Force 2009-2010 Work Plan

Statement of Authority

This document represents a consensus of the 2009 Pacific States/British Columbia Oil Spill Task Force Members concerning a common sense of purpose and direction for the work year from 2009 to 2010. This Annual Workplan is adopted pursuant to and follows the intent of the Pacific States/British Columbia Oil Spill Memoranda of Cooperation of 1989 and 2001 and the 2009-2012 Strategic Plan, and is endorsed by the following members:

Signed by Stephen Edinger, Administrator, Office of Spill Prevention and Response, California Department of Fish and Game, on September 14, 2009

Signed by Larry Hartig, Commissioner, Alaska Department of Environmental Conservation, on September 14, 2009

Signed by Graham Knox on behalf of Doug Konkin, Deputy Minister, British Columbia Ministry of Environment, on September 14, 2009

Signed by Curtis Martin on behalf of Laurence Lau, Deputy Director for Environmental Health, Hawaii Department of Health, on September 14, 2009

Signed by Dale Jensen on behalf of Jay Manning, Director, Washington Department of Ecology, on September 14, 2009

Signed by Dick Pedersen, Director, Oregon Department of Environmental Quality on September 14, 2009

(Signatures are on file at the Pacific States/British Columbia Oil Spill Task Force office)

SPILL PREVENTION OBJECTIVE

TO PREVENT OIL SPILLS FROM A VARIETY OF SOURCES, INCLUDING VESSELS, PIPELINES, FACILITIES, VEHICLES, AND RAILROADS.

TASK I: The Pacific States/BC Oil Spill Task Force Database Project

Goal: *Maintain a regional database of spills in our member jurisdictions which includes information on spill trends and causal factors*

Lead Responsibility: Camille Stephens, Alaska Department of Environmental Conservation

Process and Timeline:

Step 1: Continue the Database Project Workgroup with the following charter:

- Identify long-term goals as well as short-term steps that will incrementally achieve the project goal, with an emphasis on improving data completeness and quality.
- Continue to refine data submittals consistent with the Task Force Data Dictionary, including refining applications of the terms “other” and “unknown.”
- Incorporate collection of data that reflects the activity occurring at the time of a spill.
- Refine causal investigations and information entered into the database to achieve a level of specificity that supports effective analysis while conforming to the collection capabilities of member agencies.
- Strive to improve member agency analysis and collection capabilities where appropriate.
- Submit data semi-annually in order to promote a consistent application of effort and quality review by member agencies.
- As the quality and scope of data submission continues to improve, collaborate to design an application that facilitates import of data submissions by member agencies as well as analysis of the regional information for trends and causal factors.
- The workgroup will be composed of one representative from each member agency; such representative should be assigned the Task Force database responsibilities at the operational level within the agency, should be conversant with data entry and quality issues, and should be familiar with Access database principles. The workgroup chair will be Camille Stephens of the Alaska Department of Environmental Conservation.

Target Date: Semi-annual data collection and Workgroup conference calls as needed.

Step 2: Member agencies will participate in an investigator training course as needed and as travel budgets allow. The purpose of such training would be to promote consistent application of the Data Dictionary, improve data quality and ensure information is available to ensure efficient “targeting” of agency programs. Other state and federal agencies will be invited to participate.

Target Date: As Needed

Task I Workload:

- Each Agency: Assign a representative to the project workgroup and support their participation. Provide a firm commitment of the necessary resources at the agency operational/middle management level.
- AK Department of Environmental Conservation: Provide necessary project leadership.
- BC Ministry of Environment: Provide liaison with the Provincial agency that manages spill data and facilitate British Columbia’s participation in this project.
- Washington Department of Ecology: Host investigator training as needed

- Coordinating Committee: Monitor and advise regarding task implementation.
- Executive Coordinator: Provide necessary coordination and project staffing.

TASK II: Implement recommendations of the West Coast Offshore Vessel Traffic Risk Management (WCOVTRM) Project, including those from the Five-Year Implementation Status Review. This project ensures vessel traffic is kept a safe distance offshore to ensure sufficient time for emergency towing and other response actions to avert a potential disaster.

Goal: *Implement the new recommendations which apply to the Oil Spill Task Force, as made by the WCOVTRM Project Workgroup based on the 5-year implementation status review conducted in 2007-2008.*

Lead Responsibility: Task Force Executive Coordinator with Co-chairs Rick Holly of California OSPR and Stephen Danscuk of the U.S. Coast Guard Pacific Area

Process and Timeline:

Step 1: Pursuant to the WCOVTRM 2008 *Recommendations to Improve Navigation Safety and Avoid Vessel Casualties*, the Oil Spill Task Force will:

1. Provide a clearinghouse for Best Practices information by posting links to West Coast Harbor Safety Committee websites, and encourage HSCs to adopt model Best Practices from one another as appropriate (by January 2010 and ongoing);
2. Share HSC survey responses compiled in Appendix I of the 5-Year Implementation Review report (November 2009);
3. Recommend that West Coast Harbor Safety Committees consider the potential navigation safety impacts and unintended adverse consequences of propulsion losses associated with fuel switching required to meet air quality standards (as needed);
4. Work with appropriate U.S. and Canadian federal agencies to maintain aggressive outreach campaigns to recreational boaters regarding the Rules of the Road and the value of voluntary AIS carriage (ongoing);
5. Continue advocacy for uniform ballast water exchange standards applying to coastwise vessel transits (ongoing);
6. Recommend to the U.S. Coast Guard that they complete Critical Area Inspection Program inspections on all TAPS tankers (as needed); and
7. Work with appropriate U.S. and Canadian federal agencies to promote fishing vessel safety through regulations, voluntary standards, and aggressive education programs.

Target Dates: As indicated above

Step 2: Pursuant to the WCOVTRM 2008 *Recommendations regarding Emergency Response Tug Availability*, the Oil Spill Task Force will:

1. Support implementation of U.S. Coast Guard salvage and firefighting regulations, advocate for adoption of similar salvage/firefighting regulations by Transport Canada, and recommend that the U.S. Coast Guard coordinate with Transport Canada to harmonize these regulations (November 2009);
2. Work with the U.S. Coast Guard/American Waterways Operators (AWO) Regional Quality Steering Committee to develop recommendations to Harbor Safety Committees and Captains of the Port regarding 24/7 contact information for tug dispatchers (January, 2010);
3. Monitor work by the Washington Department of Ecology and USCG District 13 to develop data fields to quantify metrics on rescue tug deployment, including but not limited to: actual propulsion condition of the disabled vessel; time to potential grounding; time/distance of next best tug; and actual action of the Response Tug (e.g., passed wire, escort, and standby). Once developed, these data fields should be provided as a model for other West Coast jurisdictions (ongoing);
4. Task Force member agencies should work with their local USCG Districts to facilitate usage of the Maritime Information Services of North America (MISNA) vessel tracking system as appropriate to

augment existing vessel and tug tracking systems for the purpose of emergency tug deployment (Ongoing); and

5. Although not included in the WCOVTRM 2008 recommendations, Task Force member agencies should work with their local USCG Districts to facilitate usage of emergency towing packages on the model of those developed for the Aleutian Islands. (Ongoing)

Target Dates: As indicated above.

Step 3: Pursuant to the WCOVTRM 2008 *Recommendations regarding tracking compliance with recommended Vessel Transit Distances Offshore*, the Oil Spill Task Force will:

1. Communicate the Workgroup's recommendations to the U.S. Coast Guard regarding monitoring compliance with the recommended voluntary distances from shore, encouraging the USCG to collect and compile such data as improvements to their vessel monitoring systems are developed. (Ongoing)
2. Encourage Transport Canada to add language to their Sailing Directions to implement the 2002 Recommendations. (February, 2010)
3. Work with MISNA to determine their capability to monitor vessel traffic with regard to observance of the recommended distances from shore (December, 2009).

Target Dates: As indicated above.

Step 4: Pursuant to the WCOVTRM 2008 *Recommendations for Data Improvements*, the Oil Spill Task Force will:

1. Track work done by Washington State and USCG District 13 to harmonize state and USCG oil spill data collection and entry protocols, and consider it a model for all Task Force states, if appropriate (ongoing);
2. Recommend to appropriate U.S. and Canadian federal agencies that they consider use of the Task Force Data Dictionary as well as coordinated investigator training (March 2010);
3. Work to implement continuous improvements in the causal information collected in the Task Force spill database. Communicate the same recommendation to U.S. and Canadian federal agencies maintaining casualty databases (ongoing);
4. Recommend that member agencies as well as federal agencies develop systems to track the outcomes of vessel casualties, as well as to evaluate data and processes developed in various West Coast risk assessments such as for Puget Sound or the Aleutians (ongoing);
5. Request causal data from the U.S. and Canadian Transportation Safety Boards for all vessel incidents on the West Coast from 1997 through 2007 (March 2010); and
6. Work with MISNA to determine their capability to monitor coastwise vessel traffic volumes (December, 2009).

Target Dates: As indicated above

Step 5: Regarding the WCOVTRM 2008 *Recommendations for Further Implementation Reviews*, the Oil Spill Task Force will:

1. Report on the implementation status of this Task at the 2010 Annual Meeting.

Target Date: September, 2010

Task II Workload:

- Each Agency: Identify Points of Contact for this project and implement recommendations applying to Task Force member agencies.
- OSPR: Rick Holly, Project Co-Chair with Steve Danscuk, U.S. Coast Guard, to participate in analysis and provide guidance.
- Washington Department of Ecology: As noted above in Steps 2 and 4.
- Coordinating Committee: Monitor and advise regarding task implementation.
- Executive Coordinator: Coordinate and support implementation of all steps identified above.

TASK III: Pipeline Regulations Table

Goal: *Compile a table comparing U.S. and Canadian federal, state, and provincial regulations governing pipelines.*

Lead Responsibility: The Executive Coordinator

Process and Timeline:

Step 1: Compile a table comparing both U.S. and Canadian federal and jurisdictional regulations governing pipeline spill prevention, preparedness, and response, including training requirements for operators. Also report on the status of Geographic Response Plans for pipelines in each jurisdiction.

Target Date: June, 2010

Step 2: The Coordinating Committee will review the regulatory comparison and develop recommendations for further action.

Target Date: July, for the 2009-2010 work years

Task II Workload:

- Each Agency: Identify Points of Contact for this project.
- Coordinating Committee: Responsible for Step 2 above as well as project oversight and guidance.
- Executive Coordinator: Responsible for Step 1 above, plus coordination and support required to implement of all steps.

TASK IV: Advocate for Best Industry Practices (BIPs) for Vessels and Tug/Tank Barges

Goal: *Encourage West Coast Harbor Safety Committees (HSCs) to adopt recommendations regarding Best Industry Practices to prevent oil spills from tank and non-tank vessels 300 Gross Tons (GT) or larger, and from tank barges.*

Lead Responsibility: Executive Coordinator in partnership with Miles (Chip) Boothe and with technical support from Laura Stratton, both from the Washington Department of Ecology.

In February of 2003, Stan Norman of the Washington Department of Ecology and US Coast Guard Captain Scott Glover, Pacific Area Marine Safety, met with representatives from the Alaska Tanker Company, SeaRiver Maritime, Inc., Polar Tankers, Tesoro, the Western States Petroleum Association, the American Waterways Operators, and several Task Force Member agencies to discuss voluntary industry practices to reduce the risk of oil spills. Such practices go beyond current federal and international standards and as such, potentially involve additional costs, but justifications for such investments include improving safety and reducing liability. The work group recommended a number of Best Industry Practices in their final report which may be viewed at: http://www.oilspilltaskforce.org/docs/project_reports/VesselBipReport.pdf

Process and Timeline:

Step 1: On March 2005 the US Coast Guard Pacific Area recommended that the West Coast Harbor Safety Committees (HSCs) develop Standards of Care for their ports consistent with the Best Industry Practices. The Task Force will continue to monitor and encourage the West Coast Harbor Safety Committees to make progress in adopting the Best Industry Practices, consistent with the outreach to Harbor Safety Committees outlined in Task II above.

Target Date: Ongoing

Step 2: The Executive Coordinator will continue to work with the American Waterways Operators, Pacific Region, to determine the extent to which our recommended Best Industry Practices for tank barge towing operations are covered by AWO's Responsible Carrier Program.

Target Date: Ongoing

Task Workload:

- Each Agency: Identify Points of Contact and assist with communications and outreach
- WA Department of Ecology: Provide policy leadership and technical support
- Coordinating Committee: Participate in task implementation
- Executive Coordinator: Lead on implementation of both steps identified above

TASK V: Pacific Oil Spill Prevention Education Team (POSPET)

Goal: *Strengthen spill prevention efforts targeted at preventing oil spills from fishing and recreational vessels as well as from marinas, by supporting the Pacific Oil Spill Prevention Education Team's prevention education campaign.*

Lead Responsibility: Task Force Executive Coordinator with Eric Olsson (University of Washington, Associate Professor, SeaGrant Program) POSPET Chair, and representatives of member agencies assigned to POSPET

Process and Timeline:

Step 1: Provide planning and logistical support for POSPET meetings in the spring and fall and for information exchange between meetings using an email listserv. Support efforts to recruit new POSPET members.

Target Date: Ongoing

Step 2: Work with POSPET members to support their outreach by providing a website and facilitating printing and distribution of campaign materials.

Target Date: Ongoing

Step 3: Keep POSPET members advised regarding usage data for 1-800-OILS-911.

Target Date: Ongoing

Task Workload:

- Executive Coordinator: Lead responsibility for Steps above, plus report to the Coordinating Committee.
- Each Agency: Appoint at least one person to participate in POSPET for their jurisdiction; such a contact does not need to be limited to the member agency if another agency has a mandate to provide spill prevention education to recreational boaters and marinas. Participation in POSPET meetings may be done by conference call.
- Coordinating Committee: Monitor and advise on task implementation.

TASK VI: Share Information on Vessels of Concern and Monitor the Double Hull Conversion status of all tank vessels serving the West Coast**Goals:**

1. *Share critical and timely information regarding incidents, inspections, near-misses, and disabled vessel coastal transit plans for vessels transiting between member jurisdictions*
2. *Ensure continued progress on tank vessel double-hulling by monitoring the double-hull status of tank ships and barges serving all West Coast port.*

Lead Responsibility: Executive Coordinator working with Chip Boothe and Laura Stratton, Washington Department of Ecology.

Process and Timeline:

Step 1: All member agencies will share information with one another regarding both tank and non-tank vessel inspections, incidents, near-misses, and disabled vessel coastal transit plans which indicate possible risks to other member jurisdictions.

Target Date: Ongoing

Step 2: Maintain a link on the Task Force website to the Washington Department of Ecology's report on the double hull status of tankers in the TAPS trade. Work with appropriate industries and agencies to develop an annual report on the double-hull status of all tank ships and tank barges carrying petroleum products on the West Coast. This information will be included in the Task Force Annual Report.

Target Date: Annually

Step 3: The Executive Coordinator will request information from the U.S. Coast Guard regarding TAPS tanker inspections and any trends of concern identified by their Critical Area Inspection Program (CAIP). Consistent with the WCOVTRM 2008 Recommendations, the Task Force will encourage the U.S. Coast Guard to complete CAIP inspections for all TAPS tankers, including double hulls.

Target Date: Annually

Task Workload:

- Laura Stratton and Chip Boothe (WDOE) will take the lead on tracking and advising the Coordinating Committee regarding double-hull status of all tank vessels serving the West Coast.
- Each Agency: Identify Points of Contact for information exchange regarding incidents, near-misses, and inspection problems for vessels transiting between member jurisdictions.
- Executive Coordinator and Coordinating Committee: Monitor and facilitate task implementation. Contact the USCG regarding CAIP inspections of TAPS tankers.

TASK VII: Monitor Spill Prevention Topics of Concern

Goal: *Monitor and share information on the following Spill Prevention Topics of Concern:*

- Cruise ship operations with regard to spills and other water pollution impacts
- NPDES for vessel wastewater discharges
- Oil spill risks from sunken vessels
- Waste oil dumping by deep draft commercial ships
- Vessel and Facility Oil Transfer regulations
- Spills from trucks and railroads
- Salvage capabilities and regulations (refers to emergency stabilization, firefighting, and lightering)
- Liquefied Natural Gas shipping and terminal operations
- Tug escort requirements
- Towing vessel inspection regulations
- Green Ports
- Ballast water regulations preventing spread of invasive aquatic species
- Federal preemption issues
- Spill Prevention Lessons Learned
- Vessel traffic trends and risk assessments or studies

Responsibility: Executive Coordinator, Coordinating Committee, designated Points of Contact

Process: Share information at quarterly meetings and as needed between meetings

Timeline: Ongoing

Task Workload:

- Executive Coordinator and Coordinating Committee: Monitor and share information on Topics of Concern between and at quarterly meetings.
- Each Agency: Establish Points of Contact to monitor and exchange information on Topics of Concern.

**SPILL PREPAREDNESS AND RESPONSE OBJECTIVE
TO ENHANCE OIL SPILL PREPAREDNESS AND RESPONSE
CAPABILITIES THROUGHOUT OUR REGION**

Task 1: Review U.S. and Canadian Transboundary Planning and Response Issues

Goal: Review and document existing U.S./Canadian Transboundary oil spill response plans and capabilities for the British Columbia/Alaska and British Columbia/Washington borders, acknowledging existing authorities and response management systems. Recommend improvements as needed for both joint response and planning efforts, as well as for planning and capacity building within each jurisdiction.

Lead Responsibility: Dave Byers, Washington Department of Ecology

Process and Timeline:

Step 1: Project Workgroup members, Subcommittee members, observing agencies, and invited reviewers submit comments on the First Draft of the *Review of Planning and Response Capabilities for A Marine Oil Spill on the U.S. and Canadian Transboundary Areas on the Pacific Coast*.

Target Date: September 21, 2009

Step 2: Comments are compiled and submitted to the Subcommittees; conference calls are held as needed during this process.

Target Date: During October and November, 2009, with revisions due in early December 2009

Step 3: A Second Draft will be provided to Project Workgroup members, Subcommittee members, observing agencies, and invited reviewers for an additional chance to comment regarding the accuracy of information and analysis.

Target Date: Early January, 2010;

Step 4: Project Workgroup members, Subcommittee members, observing agencies, and invited reviewers submit comments on the Second Draft.

Target Date: Deadline late February, 2010

Step 5: Subcommittees will incorporate comments into a Third Draft.

Target Date: March 2010

Step 6: JRT member agencies are invited to suggest recommendations based on the 3rd Draft Report.

Target Date: April 2010

Step 7: Their recommendations, as well as the initial recommendations drafted by authors of each Topic Report, will be reviewed and discussed by the Project Workgroup at a multi-day meeting (in British Columbia) until agreement is reached on the draft recommendations, which will go into the Public Comment Draft of the Report.

Target Date: May, 2010

Step 8: A public comment draft will be posted on the web and presented to target groups.

Target Date: June 2010

Step 9: Revisions based on public comments are submitted to the Project Workgroup.

Target Date: July 2010

Step 10: A final workgroup meeting will be held in Alaska to discuss and adopt the Final Report.

Target Date: August 2010

Step 11: The final report is published on the Task Force website and others as appropriate, and is submitted to appropriate persons and agencies.

Target Date: Fall 2010

Task Workload:

- Executive Coordinator: Project Workgroup and Subcommittee staffing and coordination. Serve as liaison to the Coordinating Committee as needed.
- Washington Department of Ecology, Alaska Department of Environmental Conservation, British Columbia Ministry of Environment: Chair Project Workgroup and Subcommittees, and appoint other agency personnel to serve on Subcommittees as appropriate. Serve as liaison to the Coordinating Committee as needed.
- Coordinating Committee: Provide ongoing advice and oversight.

TASK II: Advocate for increases in U.S. Limits of Liability

Goal: *To maintain the solvency of the U.S. Oil Spill Liability Trust Fund, petition appropriate federal agencies to increase the OPA Limit of Liability to reflect increases in the CPI since 1990.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Submit letters of petition to the U.S. Environmental Protection Agency for non-transportation related onshore facilities; to the Department of Interior for offshore facilities and related pipelines; and to the Department of Transportation for transportation-related onshore facilities, deepwater ports, and onshore pipelines, motor carriers, and railroads. Ask the Secretary of each agency to initiate rulemaking to increase the Oil Pollution Act Limit of Liability for these regulated entities to reflect increases in the CPI since 1990.¹

Target Date: March, 2010

Step 2: Track rulemaking and the public docket regarding our letter petitioning the Department of Homeland Security (i.e., the U.S. Coast Guard) to initiate rulemaking to increase the Oil Pollution Act Limit of Liability to reflect increases in the CPI since 1990 for oil handling facilities under their authority.

Target Date: Ongoing

Step 3: Track the public docket regarding rulemaking by U.S. Environmental Protection Agency, the Department of Interior, and the Department of Transportation in response to our petitions.

Target Date: Ongoing

¹ In November, 2005 the Pacific States/British Columbia Oil Spill Task Force petitioned the U.S. Coast Guard to adjust the Limits of Liability for tank vessels, tank barges, non-tank vessels, and appropriate facilities by the Consumer Price Index (CPI) increase since the Oil Pollution Act (OPA) was passed in 1990. That petition for rulemaking and response are located at <http://dms.dot.gov/>; the complete docket number is USCG-2005-23163. The Delaware River Protection Act of 2006 amended and increased liability limits under OPA for all vessel types - i.e. all tank vessels, which includes tank barges, as well as other non-tank vessels. The increases to limits were approximately 50%, which roughly corresponds to the consumer price index increases since OPA was enacted. Increases to liability limits for single hull tank vessels (approximately 150%) far exceeded consumer price index increases. The Act also amended the provision authorizing further increases to limits based on consumer price index increases to begin from the date of enactment of the Act. Authority for future rulemaking to increase vessel limits of liability is limited to consumer price increases. The USCG is now required to make those adjustments every three years.

Task Workload:

- Executive Coordinator: Overall implementation and coordination as described above.
- Coordinating Committee: Advice and oversight.

Task III: Track changes to ICS guidance, forms, and applications

Goal: *Review and comment on any proposed changes to the U.S. federal guidance regarding the use of the Incident Command System for oil spill response, and track related topics of concern.*

Lead Responsibility: Larry Iwamoto, Alaska Department of Environmental Conservation

Process and Timeline:

Step 1: A standing workgroup (including Mike Zollitsch of Oregon DEQ, Larry Iwamoto of the Alaska DEC, Elin Storey of the Washington Department of Ecology, Chris Klumpp from California OSPR, and Curtis Martin from the Hawaii Department of Environmental Health) will convene by conference call as necessary to review and comment on proposed changes to the guidance regarding the use of the Incident Command System for oil spill response. Other topics of concern may also be addressed by the ICS Committee, as proposed by workgroup members or the Task Force Coordinating Committee.

Target Date: Ongoing, or as needed

Step 2: Consensus comments on U.S. federal rulemaking will be provided to the Coordinating Committee for review/comment prior to filing on behalf of the Pacific States/British Columbia Oil Spill Task Force.

Target Date: Ongoing, as needed

Step 3: In addition to supporting this standing ICS Workgroup, the Task Force Member agencies will promote inclusion of NRDA elements in drill scenarios.

Target Date: Ongoing

Task Workload:

- Executive Coordinator: Staff support and coordination for the Committee.
- Coordinating Committee: Provide comment on the draft recommendations, and provide general project oversight.

TASK IV: Update the Integrated Vessel Response Plan Matrix and expand it to Nontank Vessels

Goal: *Update the Integrated Vessel Response Plan (IVRP) guidance matrix for tank vessels, and develop a similar guidance matrix once the U.S. Coast adopts final regulations covering vessel response plans for nontank vessels.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Update the Integrated Vessel Response Plan (IVRP) guidance matrix for tank vessels as needed.

Target Date: January, 2010

Step 2: If Member Agencies and the U.S. Coast Guard are willing to accept non-tank vessel plans in the IVRP format, develop a similar matrix for non-tank vessel contingency plans.

Target Date: As needed, following USCG adopting of final regulations covering vessel response plans for nontank vessels.

Step 3: Publish revisions on the Task Force web site as appropriate.

Target Date: As needed

Task Workload:

- Coordinating Committee: Advise the Executive Coordinator of any rule revisions by their agencies affecting vessel contingency plans.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK V: Maintain and extend usage of the OILS 911 Spill Reporting Number

Goal: *Maintain and monitor use of the 1-800-OILS-911 spill reporting phone number for British Columbia, Washington, Oregon, and California. Expand to Alaska as feasible.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Pay the fee to maintain the 1-800-OILS-911 spill reporting system.

Target Date: Monthly

Step 2: Provide Coordinating Committee with usage reports on the spill reporting system.

Target Date: Quarterly

Step 3: Each participating member agency will ensure that participation by their jurisdiction is running smoothly and that information regarding the OILS 911 number is provided to their recreational boating and fishing community.

Target Date: Ongoing

Step 4: Coordinate with AT&T regarding any questions pertaining to usage data.

Target Date: Ongoing

Task Workload:

- Coordinating Committee: Ensure that member agency responsibilities are met and report any problems to the Executive Coordinator.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK VI: Monitor Mutual Aid Issues

Goal: *Track Mutual Aid experiences and issues, updating the Task Force Mutual Aid Agreements as necessary.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Task Force member agencies will include mutual aid in drill designs as possible. Coordinating Committee members will report on any problems encountered during drills, and the Committee will direct the Executive Coordinator to make revisions to the Mutual Aid Agreements as needed.

Target Date: Ongoing

Step 2: Task Force member agencies will share staff under the 1993 Mutual Aid Agreement as needed for spill responses, recognizing that this supplements each agency's response capabilities and also provides response experience for visiting agency staff.

Target Date: As needed.

Step 3: Task Force member agencies will maintain training levels for their staff as well as passports for travel between Canada and the U.S.

Target Date: Ongoing

Task Workload:

- Coordinating Committee: Ensure that member agency responsibilities are met and report any problems to the Executive Coordinator.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK VII: Conduct an “electronic” workshop for representatives of Task Force Member agencies on the topic of using “social media” to improve public outreach during a spill response incident

Goal: *To improve our ability to communicate with the public during a spill event*

Lead Responsibility: Executive Coordinator working with Dr. Todd Hass, Washington Department of Ecology

Process and Timeline:

Step 1: The Executive Coordinator will work with Dr. Hass to outline a program and with the Coordinating Committee to identify appropriate representatives from each agency to participate.

Target Date: January, 2010

Step 2: The Executive Coordinator will work with Dr. Hass and the agency representatives to finalize a “workshop” agenda and establish a conference call date.

Target Date: Late March, 2010

Step 3: Conduct the workshop, document the discussion, and establish follow-up steps as needed.

Target Date: Late April, 2010

Task Workload:

- Executive Coordinator: Overall coordination and implementation as described above.
- Todd Hass: Work with the EC and designated representatives to develop and “deliver” the workshop program
- Coordinating Committee: Nominate appropriate representatives from their agencies and ensure participation.

TASK VIII: Establish a standing workgroup of Member Agency representatives to monitor developments in oil spill R&D, provide input regarding priority projects, and implement adoption of Best Available Technologies.

Goal: *To improve our knowledge of current oil spill research and development projects, to provide input regarding projects of value to our Member Agencies, and to facilitate use of Best Available Technologies.*

Lead Responsibility: Judd Muskat, California Office of Spill Prevention and Response

Process and Timeline:

Step 1: The Executive Coordinator will work with the Coordinating Committee to identify workgroup representatives from each member agency and confirm participation by MMS. Mr. Muskat will confirm a representative from the U.S. Coast Guard R&D Center.

Target Date: 11/1/2009

Step 2: The Executive Coordinator will work with Mr. Muskat and the workgroup to establish an agenda and confirm a date for the first conference call of the R&D Workgroup.

Target Date: Late November, 2009

Step 3: The conference call will be conducted, documented, and follow-up steps identified. The frequency of calls will be determined, but they are anticipated to occur quarterly or as-needed.

Target Date: Early December, 2009

Task Workload:

- Executive Coordinator: Overall coordination and implementation as described above.
- Judd Muskat: Work with the EC and designated representatives to develop agendas for the conference calls and provide leadership on the calls.
- Coordinating Committee: Nominate appropriate representatives from their agencies and ensure participation.

TASK IX: Spill Preparedness/Response Topics of Concern

Goal: *Monitor and share information on the following Spill Preparedness/Response Topics of Concern:*

- Volunteer registration and tracking software
- Oil spill drill programs
- Applied response technologies and regulations
- Oil Spill research and development, including BAT and BAP
- Oil Spill Response Organization (OSRO) certifications, mergers, mutual aid, and response capabilities
- Joint Information Center (JIC) planning, training, and guidelines
- Natural Resource Damage Assessment (NRDA) initiatives, issues, and activities, including NRDA assessments and collections
- Coordination of inter-jurisdictional wildlife care
- West Coast sea bird and other vulnerable marine populations threatened by oil spills
- Development of remote sensing capabilities, application of RADARSAT, and implementation of 24-hour response operations where it would be safe and effective
- Preparedness/Response Lessons Learned
- Contingency plan regulations and preparedness/response issues re: nontank vessels
- Track planning for Potential Places of Refuge and applications of POR decision-making guidelines
- Status of the Oil Spill Liability Trust Fund
- Plans for the 2010 Spill of National Significance Drill

Responsibility: Executive Coordinator, Coordinating Committee, designated Points of Contact

Process: Share information at quarterly meetings or as appropriate between meetings.

Timeline: Ongoing

Task Workload:

- Executive Coordinator and Coordinating Committee: Monitor and share information on Topics of Concern between and at quarterly meetings.
- Each Agency: Establish Points of Contact to monitor and exchange information on Topics of Concern.

COMMUNICATIONS OBJECTIVE

TO CONTINUOUSLY IMPROVE COMMUNICATIONS WITHIN THE TASK FORCE AS WELL AS WITH KEY STAKEHOLDERS AND THE GENERAL PUBLIC, AND TO MAINTAIN A HIGH LEVEL OF PUBLIC AND STAKEHOLDER INVOLVEMENT IN TASK FORCE ACTIVITIES

PART A. STAKEHOLDER OUTREACH/EXTERNAL COMMUNICATIONS

TASK I: Debrief the 2009 Clean Pacific Conference and Plan for the 2011 Clean Pacific

Goal: Working with the TradeFair Group, the 2009 Program Committee, and the U.S. Coast Guard (conference co-hosts), incorporate Lessons Learned from the 2009 Clean Pacific Conference into planning for the 2011 Clean Pacific Conference.

Lead Responsibility: The Executive Coordinator and the Coordinating Committee

Process and Timeline:

Step 1: Work with TradeFair Group, the 2009 Program Committee, and the U.S. Coast Guard to debrief the 2009 Conference and determine key Lessons learned.

Target Date: Fall, 2009

Step 2: Work with the TradeFair Group and the U.S. Coast Guard to develop preliminary plans for the 2011 Clean Pacific Conference which reflect those Lessons Learned.

Target Date: As needed

Task Workload:

- Coordinating Committee: Provide guidance and oversight as necessary.
- Executive Coordinator: Overall coordination of implementation as described above.

TASK II: Stakeholder Outreach

Goal: Provide opportunities for public involvement in Task Force deliberations and education about Task Force activities.

Lead Responsibility: The Executive Coordinator will take the lead, working with the Coordinating Committee and Task Force Members.

Process and Timeline:

Step 1: As approved by the Coordinating Committee, invite key stakeholders to participate in project work groups.

Target Date: Ongoing

Step 2: Invite the public to attend the 2010 Annual Meeting, which will include Task Force and member agency updates, as well as speakers addressing topics of current concern. The 2010 Annual Meeting is scheduled to be hosted by the Hawaii Department of Health in the Task Force's meeting location rotation schedule.

Target Date: September, 2010

Step 3: In conjunction with the Annual Meeting, produce an Annual Report on Task Force and member agency activities and accomplishments.

Target Date: August, 2010

Step 4: The Executive Coordinator will respond to information requests and speaking invitations, plus attend hearings, meetings, and conferences consistent with the mission of the Task Force and the interests of its member agencies.

Target Date: Ongoing

Step 5: Coordinating Committee members will serve as points of contact for other state or provincial agencies as needed to insure that all appropriate issues are before the Task Force. As key stakeholders, other agencies will be invited to provide updates on their activities when appropriate.

Target Date: Ongoing

Step 6: Maintain contacts with key US and Canadian federal agencies and other coastal states and provinces.

Target Date: Ongoing

Step 7: The Executive Coordinator will represent the Task Force at meetings of the American Petroleum Institute's Spills Advisory Group and the AWO/USCG Quality Steering Committee for the Pacific Region.

Target Date: Meetings as scheduled

Task Workload:

- Each Agency: Provide agency program information for the Annual Report.
- Coordinating Committee: Specific responsibility for Steps 1 and 5 above.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK III: Maintain the Task Force Website

Goal: *Maintain the website which provides information on the Task Force and its activities as well as links to member and federal agency websites.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Ensure that current information including meeting and event announcements and summary notes, reports including the Annual Report, comments, agreements, member websites, Annual Work Plans, and the current Strategic Plan are available on the website.

Target Date: Ongoing

Step 2: Provide notice to key stakeholders and media contacts when event notices, project reports, meeting notes, or other items of current interest are posted on the website.

Target Date: Ongoing

Step 3: Maintain a calendar of relevant conferences and events.

Target Date: Ongoing

Task Workload:

- Each Agency: Use the web site as a resource for information on Task Force activities, reports, resolutions, and agreements.
- Coordinating Committee: Ensure that links for their agency sites are current on the Task Force website. Ensure that their agency website provides a link to the Task Force site.
- Executive Coordinator: Provide Task Force information in electronic format to the webmaster and periodically review the website for accuracy and currency. Provide notice of postings to stakeholders and media contacts.

TASK IV: Track and Comment on Federal Policy Development

Goal: Track policy development at the US and Canadian federal levels, as well as at international levels, and provide comment and input on behalf of the Task Force.

Lead Responsibility: The Executive Coordinator will take the lead with US and Canadian federal and international agencies.

Process and Timeline:

Step 1: Notify the Coordinating Committee of chances for comment or input to federal or international initiatives.

Target Date: Ongoing

Step 2: Written comments will be coordinated by the Executive Coordinator according to established procedures².

Target Date: Ongoing

Task Workload:

- Each Agency: Suggest opportunities for comment. Draft comments as they choose.
- Coordinating Committee: Suggest opportunities for comment. Review opportunities for comment and submit drafts by specified deadlines.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK V: Maintain the Legacy Awards Program on a biennial basis

Goal: Create incentives to reduce the risks and the impacts of oil spills by maintaining the Legacy Awards program on a biennial basis, consistent with the Clean Pacific Conferences. Legacy Awards honor and publicize public and private sector initiatives that go beyond regulatory requirements to improve oil spill prevention, preparedness, and response.

Lead Responsibility: Executive Coordinator

Process and Timeline:

NOTE: All steps pursuant to awarding the 2011 Legacy Awards will take place in 2011, as follows:

Step 1: Website announcement requesting nominations for the 2011 Legacy Awards

Target Date: April, 2011

Step 2: The Coordinating Committee reviews nominations and makes award recommendations to the Task Force Members, who make final selections, not to exceed five.

Target Date: June - July 2011

Step 3: Task Force Members chose 2011 Legacy Award winners. Notifications are sent and awards ordered.

Target Date: July – August, 2011

Step 4: 2011 Legacy Award Winners are announced.

Target Date: August, 2011

² Task Force comment procedures are as follows:

1. Executive Coordinator or a member agency notifies the Coordinating Committee of a comment opportunity. The Executive Coordinator sets a deadline for draft comments to be submitted.
2. Member agencies' draft comments are compiled or an initial draft is developed by the Task Force. This draft is sent to the Coordinating Committee for a review and comment process until consensus is achieved.
3. Final consensus comments are submitted on behalf of the Task Force.
4. Nothing in this process precludes member agencies from submitting their own comments as well.

Step 5: 2009 Legacy Awards are presented at the 2011 Clean Pacific Conference.

Target Date: September, 2011

Task Workload:

- Each Agency: Task Force members review the Coordinating Committee's recommendations and makes final decisions on Legacy Award winners.
- Coordinating Committee: Review and discuss nominations as compiled by the Executive Coordinator, and make final recommendations to the Task Force Members. Provide additional research on nominees if necessary.
- Executive Coordinator: Overall coordination and implementation as described above.

TASK VI: Maintain Partnerships with US and Canadian Federal Agencies

Goal: *The Coordinating Committee and/or the Executive Coordinator will meet annually with US and Canadian federal oil spill regulatory agencies to identify and facilitate partnership opportunities on regional issues of common concern.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Arrange a meeting of the U.S. Coast Guard/Pacific Area in conjunction with the Coordinating Committee's spring meeting, in order to implement the Task Force/USCG Pacific Area Memorandum of Understanding.

Target Dates: April, 2010

Step 2: Arrange meetings with the U.S. EPA and Canadian federal agencies as time and opportunities allow.

Target Date: As appropriate

Task workload:

- Coordinating Committee: Participate in discussions outlined above, follow-through as necessary.
- Executive Coordinator: Facilitate discussions and arrange for meetings with federal officials.

TASK VII: Expand the Task Force network of Contacts with Coastal States & Provinces

Goal: *Continue to expand our network of contacts in other coastal U.S. states and Canadian provinces for purposes of information sharing, promotion of Unified Command, advancement of state/provincial interests, and enhanced opportunities for mutual aid during major oil spills.*

Lead Responsibility: Executive Coordinator

Process and Timeline:

Step 1: Maintain Points of Contact with the U.S. coastal states for purposes of information sharing and mutual aid.

Target Date: Ongoing

Step 2: Identify additional Points of Contact among mid-Atlantic Coast states and NE Canadian provinces for purposes of information sharing and mutual aid.

Target Date: Ongoing

Task workload:

- Coordinating Committee: Provide oversight and guidance.
- Executive Coordinator: Overall coordination and implementation as described above.

PART B. INTERNAL COMMUNICATIONS

TASK I: Continuous Improvement of Communications between Member Agencies

Goal: *Continue to improve communications between Task Force member agencies.*

Lead Responsibility: The Executive Coordinator and the Coordinating Committee

Process and Timeline:

Step 1: The Executive Coordinator will provide a compilation of news clippings to the Coordinating Committee and other agency contacts in order to share information on key events and initiatives that may affect Task Force member agencies.

Target Date: Ongoing

Step 2: Exchange information on member agency initiatives and activities, including training opportunities.

Encourage member agencies to share staff expertise according to the procedures established in Section 2.0 of the 1993 Mutual Aid Plan.

Target Date: Ongoing

Step 3: Maintain a current Contact List of Task Force Members and Coordinating Committee members. Points of Contact will be assigned by each agency to the Tasks and Topics of Concern noted in this Work Plan.

Target Date: Update as needed

Step 4: Produce a Midterm Status Report to Task Force Members on the progress of Annual Work Plan projects and other current activities. Highlight important emerging issues as appropriate.

Target Date: February 2010

Step 5: Use methods of electronic communication such as phone, email, or video-conferencing to supplement or replace travel to meetings.

Target Date: Ongoing, as resources allow

Step 6: Maintain a contact list for key stakeholders. Periodically circulate the list for Coordinating Committee review.

Target Date: Ongoing maintenance; list circulated periodically for review

Step 7: The Coordinating Committee will meet for purposes of information exchange and Task Force administration, rotating meeting locations among member jurisdictions.

Target Dates and Locations:

- September 17, 2009: Portland, Oregon
- January 12 & 14: by conference call
- April 13-14, 2010: Washington (location to be determined)
- July 13 & 15, 2010: by conference call
- September date to be determined: in conjunction with the Annual Meeting in Hawaii

Step 8: The Task Force Members will evaluate membership expansion proposals in response to any request to do so by any current Member.

Target Date: As needed

Task Workload:

- Each Agency: Share staff expertise and support Coordinating Committee member's involvement.
- Coordinating Committee: Facilitate ongoing information exchange among member agencies; review and update the Contact List and Staff Directory as requested. Encourage the exchange of staff among agencies.

Participate in Coordinating Committee meetings. Interpret the work of the Task Force to agency program staff and interpret their program staff needs to the Task Force as appropriate. Member agency spill program staff should communicate regional or U.S./Canadian Transboundary information of concern through their Coordinating Committee member.

- Executive Coordinator: Overall coordination and implementation as described above.

C. PLANNING

TASK I: Develop the 2010-2011 Annual Work Plan

Goal: *Develop the 2010-2011 Annual Work Plan pursuant to the mission, goals, objectives, and tasks outlined in the 2009-2012 Strategic Plan*

Lead Responsibility: The Executive Coordinator

Process and Timeline:

Step 1: The Executive Coordinator will provide the Coordinating Committee with an outline of possible tasks to be addressed under each objective from the Strategic Plan. These tasks may include ongoing tasks, tasks necessary to follow-up and implement projects from the prior year, and new tasks, either as identified in the 2009-2012 Strategic Plan or as have been identified as a result of spill incidents or other circumstances. The Executive Coordinator will facilitate discussion by the Coordinating Committee regarding these options towards an initial consensus on what they wish to accomplish for the coming year.

Target Date: Spring 2010 Quarterly Meeting

Step 2: That consensus will then be put into the standard Annual Work Plan (AWP) format for their review and comment. That format will include an outline of the work expectations of each member agency and the Executive Coordinator, as well as a draft timeline that provides an overview of how these tasks will be accomplished during the work-year.

Target Date: May – June 2010

Step 3: Once the Coordinating Committee has approved a draft AWP, the Executive Coordinator will ask them to review it with their Task Force Members in order to seek their input and approval. The Executive Coordinator will also work with the Coordinating Committee to identify Points of Contact within their agencies for each project or Topic of Concern.

Target Date: July 2010

Step 4: The final draft AWP will then be adopted by the Task Force Members through signatures on the Statement of Authority Page.

Target Date: September 2010

Step 5: The Executive Coordinator will post the final AWP on the Task Force web site, and send copies with the Annual Report to the Governors and the Premier.

Target Date: Following adoption

Task Workload:

- Each Agency: Participate in discussions and reviews of iterative drafts, providing feedback and guidance.
- Coordinating Committee: Provide leadership within their agencies to gather feedback and comments, and ensure that their Task Force Members' views and comments are communicated.
- Executive Coordinator: Overall coordination and implementation.

ATTACHMENT A

LONG TERM VISION STATEMENT

No Spilled Oil

MISSION STATEMENT

The mission of the Oil Spill Task Force is to strengthen State and Provincial abilities to prevent, prepare for, and respond to oil spills.

ONGOING GOALS

Prevent spills that impact natural resources in our member jurisdictions, both large spills with significant impacts and chronic small spills with cumulative impacts.

Facilitate communication among member agencies in order to promote policy uniformity and consistency, improve prevention, preparedness, response, and recovery capabilities, and maximize efficiency of effort by sharing ideas and “products”;

Clarify the roles and responsibilities of state and provincial agencies with regard to federal agencies in order to reduce regulatory gaps and overlaps while avoiding potential conflicts;

Advocate in national and international arenas on issues of common concern, building respect through credibility, clarity of purpose, and collaboration;

Serve as a catalyst for improvements by working cooperatively with federal agencies, other states and provinces, industry, response contractors, public interest groups, and concerned citizens to create opportunities for policy and technology breakthroughs;

Educate the public and stakeholders on the impacts of oil spills and issues relating to spill prevention, preparedness, response, and restoration;

Identify emerging trends in oil transportation, production, and storage in order to assist member agencies with their strategic planning; and

Serve as a model of proactive regional cooperation and coordination.

OBJECTIVES

Spill Prevention: To prevent oil spills from a variety of sources, including vessels, pipelines, facilities, vehicles, and railroads.

Spill Preparedness and Response: To enhance oil spill preparedness and response capabilities throughout our region.

Communications: To continuously improve communications within the Task Force as well as with key stakeholders and the general public, and to maintain a high level of public and stakeholder involvement in Task Force activities.

ATTACHMENT B

KEY TASK FORCE PERSONNEL

Task Force Members:

- Stephen Edinger (2008-2009)
Administrator, Office of Spill Prevention and Response, California
Department of Fish and Game
- Larry Hartig (2007-2009)
Commissioner, Alaska Department of Environmental Conservation
- Doug Konkin (2009)
Deputy Minister, British Columbia Ministry of Environment
- Laurence Lau (2003-2009)
Deputy Director for Environmental Health, Hawaii Department of Health
- Jay Manning (2005-2009)
Director, Washington Department of Ecology
- Dick Pedersen (2007-2009)
Director, Oregon Department of Environmental Quality

Coordinating Committee Members:

- Larry Dietrick (1999 -2009); Alternates: Robert Mattson and Betty Schorr
Alaska Department of Environmental Conservation
- Graham Knox (2006-2009)
British Columbia Ministry of Environment
- Curtis Martin (2001-2009)
Office of Hazard Evaluation and Emergency Response
- Jon Neel (1989-1998, 2005-2009)
Washington Department of Ecology
- Scott Schaefer (2009)
Office of Spill Prevention and Response, California Department of Fish and Game
- Mike Zollitsch (1997-2009)
Oregon Department of Environmental Quality

Executive Coordinator:

Jean Cameron (1993-2009)
Pacific States/British Columbia Oil Spill Task Force

Attachment C

Task Force Member Agency Points of Contact For 2009 - 2010 Annual Workplan Projects & Topics of Concern

I. A. Spill Prevention Projects

PROJECT	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Database	Camille Stephens 907-465-5242 camille.stephens@alaska.gov	Laurie Boyle (250)387-8319 Laurie.Boyle@gov.bc.ca	Jack Barfield 360-407-7483 jacb461@ecy.wa.gov	Mike Zollitsch 503-229-6931 ZOLLITSCH.Michael.J@deq.state.or.us	Cathy Conway cconway@ospr.dfg.ca.gov 916-341-6957 Damon Williams 916-322-1908 dwilliams@ospr.dfg.ca.gov	Marsha Graf 808-586-4249 marsha.mealey@doh.hawaii.gov
WCOVTRM 2008 Recommendations	Betty Schorr 907-271-4389 Betty.schorr@alaska.gov	D'Arcy Segoe (250) 387-6789 D'Arcy.Sego@gov.bc.ca	Jon Neel 360-407-6905 Jnee461@ecy.wa.gov	Mike Zollitsch (see above)	Rick Holly 707-864-4902 Rholly@ospr.dfg.ca.gov	Curtis Martin 808-586-4249 clarence.martin@doh.hawaii.gov
Develop Pipeline Regulations Table	Sam Saengsudham, 907-269-3078 Sam.Saengsudham@alaska.gov	Graham Knox 250-356-8383 Graham.Knox@gov.bc.ca	Dan McDonald (360) 407-6961 dmcd461@ecy.wa.gov	Mike Zollitsch (see above)	Dave Blurton 916-864-4975 dblurton@ospr.dfg.ca.gov	Curtis Martin (see above)
Best Industry Practices	Larry Dietrick 907-465-5255 Larry.dietrick@alaska.gov	Graham Knox (see above)	Laura Stratton 360-407-7485 lstr461@ecy.wa.gov	Mike Zollitsch (see above)	Scott Schaefer 916-445-9326 sschaefer@OSPR.DFG.CA.GOV	Curtis Martin (see above)
POSPET	Gary Folley 907-262-5210 Gary.folley@alaska.gov	Laurie Boyle (see above)	Mary-Ellen Voss 360-407-7211 mevo461@ecy.wa.gov	Don Pettit 503-229-5373 pettit.don@deq.state.or.us	Robert Hughes 916-323-6286 rhughes@ospr.dfg.ca.gov	Curtis Martin (see above)
Monitor DH status of WC tank vessels	Betty Schorr (see above)	D'Arcy Segoe (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Ted Mar 916-323-6281 tmar@ospr.dfg.ca.gov	Curtis Martin (see above)

I. B. Spill Prevention Topics of Concern

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Cruise Ship Operations	Denise Koch (907) 465 - 5312 Denise.koch@alaska.gov	Laurie Boyle (see above)	Norm Davis 206-389-2438 ndav461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
NPDES for vessel wastewater discharges	Denise Koch (see above)	Graham Knox (see above)	Chip Boothe 360-407-7465 cboo461@ecy.wa.gov	N/A – EPA Region 10	Ted Mar (see above)	Curtis Martin (see above)
Sunken Vessel Spill Risks	Scot Tiernan 970-465-5378 Scot.tiernan@alaska.gov	Graham Knox (see above)	Dave Byers 360-407-6974 dbye461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Waste Oil Dumping	Bob Mattson (see above)	D’Arcy Sego (see above)	Norm Davis (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Oil Transfer Regulations	John Kotula 907-835-3037 John.Kotula@alaska.gov	Graham Knox (see above)	Chip Boothe (see above)	Mike Zollitsch (see above)	Joy Lavin-Jones 916-327-0910 Jlavinj@ospr.dfg.ca.gov	Curtis Martin (see above)
Railroad and truck spills	Larry Iwamoto 907-269-7683 larry.iwamoto@alaska.gov	Laurie Boyle (see above)	Jason Reichart (360) 407-7390 jare461@ecy.wa.gov	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)
Salvage Capabilities and Regulations	Scot Tiernan (see above)	Graham Knox (see above)	Lori Crews 360-407-7538 locr461@ecy.wa.gov	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)
LNG shipping & terminal operations	John Kotula (see above)	Graham Knox (see above)	Bob Troyer 360-6904783 btro461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Tug Escort Requirements	John Kotula (see above)	Graham Knox (see above)	Jon Neel (see above)	N/A	Joy Lavin-Jones (see above)	Curtis Martin (see above)

I. B. Spill Prevention Topics of Concern - continued:

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Towing vessel inspection regulations	John Kotula (see above)	N/A	Norm Davis (425) 649-4491 ndav461@ecy.wa.gov	Mike Zollitsch (see above)	Joy Lavin-Jones (see above)	Curtis Martin (see above)
Green Ports	Gary Folley (see above)	Graham Knox (see above)	Jon Neel (see above)	Pete Dalke 503-229-5588 dalke.pete@deg.state.or.us	Scott Schaefer (see above)	Curtis Martin (see above)
Ballast water regulations	John Kotula (see above)	Graham Knox (see above)	Chip Boothe (see above)	Jeff Christensen 503-229-6391 Christensen.jeff@deg.state.or.us	Steve Foss 916-341-6958 sfoss@ospr.dfg.ca.gov	Curtis Martin (see above)
Federal Preemption Issues	Larry Dietrick (see above)	Graham Knox (see above)	Jon Neel (see above)	Mike Zollitsch (see above)	Steve Sawyer (916)324-9812 ssawyer@ospr.dfg.ca.gov	Curtis Martin (see above)
Spill Prevention Lessons Learned	Betty Schorr (see above)	Graham Knox (see above)	Mike Lynch (360)407-7482 mily461@ecy.wa.gov	Mike Zollitsch (see above)	Gary Toledo 916-324-6450 gtoledo@ospr.dfg.ca.gov	Curtis Martin (see above)
Vessel traffic trends & risks	Bob Mattson (see above)	Graham Knox (see above)	Chip Boothe (see above)	Mike Zollitsch (see above)	Rick Holly (see above)	Curtis Martin (see above)

II. A. Spill Preparedness and Response Projects

TASK	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Review U.S./CN Transboundary Issues	Bob Mattson, 907-465-5349 bob.mattson@alaska.gov	Graham Knox (see above)	Dave Byers 360-407-6974 dbye461@ecy.wa.gov	Mike Zollitsch (see above)	Mike Sowby 916-324-7629 msowby@ospr.dfg.ca.gov	Curtis Martin (see above)
Increase U.S. Limits of Liability	Cheri Lowenstein 907-465-5270 Cheri.lowenstein@alaska.gov	N/A	Nhi Hoang 360-407-7514 nhoa461@ecy.wa.gov	Mike Zollitsch (see above)	Steve Sawyer (see above)	Curtis Martin (see above)
Track ICS changes and applications	Larry Iwamoto 907-269-7683 larry.iwamoto@alaska.gov	D'Arcy Segó 250-387-6789 Darcy.Sego@gov.bc.ca	Elin Storey 425-649-7111 eabr461@ecy.wa.gov	Mike Zollitsch (see above)	Chris Klumpp 916-322-1195 cklumpp@ospr.dfg.ca.gov	Curtis Martin (see above)
Update the IVRP & expand to NTVs	Betty Schorr (see above)	Graham Knox (see above)	Linda Pilkey-Jarvis 360-407-7447 jpil461@ecy.wa.gov	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
Mutual Aid issues & updates	Larry Iwamoto (see above)	Graham Knox (see above)	Dave Byers (see above)	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)
Maintain & Expand OILS-911	Gary Folley 907-262-5210 Gary.folley@alaska.gov	Laurie Boyle (see above)	Mary-Ellen Voss (see above)	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)
Conduct electronic workshop on Social Media	Benjamin Sapp (907) 465-5076 Benjamin.sapp@alaska.gov	D'Arcy Segó (see above)	Todd Hass 360-407-6396 Thas461@ecy.wa.gov	Mike Zollitsch (see above)	Alexia Retallack 916-322-1683 aretallack@ospr.dft.ca.gov	Curtis Martin (see above)
Track and provide input to Oil Spill R&D projects	Dianne Munson (907) 269-3080 Dianne.munson@alaska.gov	Laurie Boyle (see above)	Dave Byers 360-407-6974 dbye461@ecy.wa.gov	Don Pettit (see above)	Judd Muskat 916-324-3411 jmuskat@ospr.dfg.ca.gov	Curtis Martin (see above)

II. B. Spill Preparedness and Response Topics of Concern

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Volunteer Software	Larry Iwamoto (see above)	D'Arcy Segro (see above)	Dave Byers (see above)	Mike Zollitsch (see above)	Cindy Murphy 916-324-6250 cmurphy@ospr.dfg.ca.gov	Curtis Martin (see above)
Drill Programs	John Kotula (see above)	Graham Knox (see above)	Elin Storey 425-649-7111 eabr461@ecy.wa.gov	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)
Applied Response Technologies & regulations	Bob Mattson (see above)	Graham Knox (see above)	Dave Byers 360-407-6974 dbye461@ecy.wa.gov	Don Pettit (see above)	Yvonne Addassi 916-324-7626 yaddassi@ospr.dfg.ca.gov	Curtis Martin (see above)
Oil Spill R&D; Development of BAT/BAP	Sam Saengsudham 907-269-3078 Sam.saengsudham@alaska.gov	Graham Knox (see above)	Laura Stratton (see above)	Mike Zollitsch (see above)	Ted Mar (see above)	Curtis Martin (see above)
OSRO mergers, certifications, mutual aid, and response capabilities	To be determined	Graham Knox (see above)	Linda Pilkey-Jarvis 360-407-7447 jpil461@ecy.wa.gov	Mike Zollitsch (see above)	Chris Klumpp (see above)	Curtis Martin (see above)
JIC planning, training, guidelines	Weld Royal 907-465-5009; weld.royal@alaska.gov	Graham Knox (see above)	Curt Hart 360-480-7908 (char461@ecy.wa.gov)	Marcia Danab 503.229.6488 danab.marcia@deq.state.or.us	Carol Singleton 916-327-9948 c.singleton@ospr.dfg.ca.gov	Curtis Martin (see above)
NRDA	Dale Gardner 907-269-7682 Dale.gardner@alaska.gov	Graham Knox (see above)	Rebecca Post 360-407-7114 repo461@ecy.wa.gov	Don Pettit (see above)	Julie Yamamoto 916-327-3196 jamamot@ospr.dfg.ca.gov	Curtis Martin (see above)
Coordinated Oiled Wildlife Care	Bob Mattson (see above)	Graham Knox (see above)	Rebecca Post (see above)	Rose Owens ODF&W (503) 947-6085 Rose.Owens@state.or.us	Dr. Mike Ziccardi, Oiled Wildlife Care Network 530-752-4167 mhziccardi@ucdavis.edu	Curtis Martin (see above)
Seabird & other vulnerable marine populations	Bob Mattson (see above)	Graham Knox (see above)	Rebecca Post (see above)	Don Pettit (see above)	Dr. Mike Ziccardi (see above) Julie Yamamoto (see above)	Curtis Martin (see above)

II.B. Spill Preparedness and Response Topics of Concern, continued:

TOPIC	ALASKA	BC	WASHINGTON	OREGON	CALIFORNIA	HAWAII
Remote sensing & RADARSAT & Develop 24/7 response capabilities	John Engles 907-835-4698 john.engles@alaska.gov	Graham Knox (see above)	Dave Byers (see above)	Mike Zollitsch (see above)	Judd Muskat 916-324-3411 jmuskat@ospr.dfg.ca.gov	Curtis Martin (see above)
Preparedness - Response Lessons Learned	Larry Iwamoto (see above)	Graham Knox (see above)	John Butler 360-407-6970 jbut461@ecy.wa.gov	Mike Zollitsch (see above)	Chris Klumpp (see above)	Curtis Martin (see above)
Nontank vessel C-Plan issues & regulations	John Kotula (see above)	Graham Knox (see above)	Linda Pilkey-Jarvis (see above)	Joshua Scruggs (503) 229-5370 Scruggs.joshua@state.or.us	Joy Lavin-Jones (see above)	Curtis Martin (see above)
Places of Refuge Planning	Larry Iwamoto (see above)	Graham Knox (see above)	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Kathleen Jennings 707-864-4938 Kjennning@ospr.dfg.ca.gov	Curtis Martin (see above)
Status of the Oil Spill Liability Trust Fund	Gary Cuscia 907-465-5270 Gary.cuscia@alaska.gov	Graham Knox (see above)	Nhi Hoang (see above)	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)
2010 SONS drill	Larry Iwamoto (see above)	N/A	Linda Pilkey-Jarvis (see above)	Mike Zollitsch (see above)	Scott Schaefer (see above)	Curtis Martin (see above)

ATTACHMENT D

2009 - 2010 WORKPLAN TIMELINE & GLOSSARY

<u>Work Product</u>	<u>Primary Responsibility</u>
AT/BY WINTER COORDINATING COMMITTEE 2010	
Collect January – June 2009 data	C. Stephens, Data Workgroup, & EC
Host Fall POSPET Meeting	EC & Ecology
Develop procedures for tracking DH tank vessels & coastal traffic volumes	EC & Coordinating Committee
Review, comments, and revisions to 1 st Draft TB report	EC, D. Byers, TB stakeholders
Update IVRP for tank vessels	EC
2009 Clean Pacific debrief	EC & Coordinating Committee
WCOVTRM Steps 1.3, 2.1, 2.2, 3.3, & 4.6	EC & member agencies
Conduct 1 st R&D Workgroup Conference Call	EC & Judd Muskat
AT/BY SPRING COORDINATING COMMITTEE 2010	
Produce Mid-Term report to Task Force Members	EC
Collect July – December 2009 data	C. Stephens, Data Workgroup, & EC
Host Spring POSPET meeting	EC and Ecology
Draft outline for 2010-2011 Annual Work Plan	EC & Coordinating Committee
Draft program concepts for 2010 Annual Meeting	EC & Coordinating Committee
Meet with USCG and request CAIP report	EC & Coordinating Committee
Review, comments, and revisions to 2 ND Draft TB report	EC, D. Byers, TB stakeholders
Submit Limits of Liability petitions	EC
WCOVTRM Steps 3.2, 4.2, 4.5	EC & member agencies
AT/BY SUMMER COORDINATING COMMITTEE 2010	
Produce 2009 Data report	C. Stephens, Data Workgroup, & EC
Host Investigator Training Course, if needed	Ecology, EC, Coordinating Committee
Produce 2009 double hull tank vessel report	WDOE and EC
Submit 2010 Annual Report to printers	EC & Coordinating Committee
Compile Pipeline Regulations Table	EC
Review pipeline regulations table; recommend next steps	Coordinating Committee
Review Legacy Award nominations	Coordinating Committee and TFMs
Draft 2010-2011 Annual Work Plan	EC & Coordinating Committee
Finalize program concepts for 2010 Annual Meeting	EC & Coordinating Committee
Conduct Social Media workshop	ED & Todd Hass
AT/BY FALL COORDINATING COMMITTEE 2010	
TB Workgroup adopts final report, with recommendations, and reflecting public comments	EC, D. Byers, TB stakeholders
Produce Annual Report	EC & Coordinating Committee
Host 2010 Annual Meeting	EC, CC, & Task Force Members
Adopt 2010-2011 Annual Work Plan	Task Force Members

ONGOING or AS NECESSARY

Maintain & Improve Database	C. Stephens, Data Workgroup, & EC
Encourage HSC adoption of Vessel BIPs as SOCs	EC & Coordinating Committee
Share information on risks from transiting vessels	All member agencies
Support POSPET	EC & member agencies
Work with AWO to promote BIPs for towing vessels	EC & member agencies
Maintain & report on 1-800-OILS-911 usage	EC
Monitor and share information on Topics of Concern	EC, CC, and all agencies
Maintain the Oil Spill Task Force web site & links	EC & Coordinating Committee
Meet with U.S. & CN federal agencies	EC & Coordinating Committee
Maintain Task Force contract and Interagency Agreements	WDOE & member agencies
Implement Communications initiatives	EC & member agencies
Track Federal rulemaking; comment as needed	EC & member agencies
Track changes to ICS	L. Iwamoto & ICS Workgroup
Track Oil Spill R&D	J. Muskat & R&D Workgroup
Implement WCOVTRM 2008 Recommendations	EC & Coordinating Committee
Track Limits of Liability Rulemaking	EC & Coordinating Committee
Track Mutual Aid Issues	EC & Coordinating Committee
Plan for 2011 Clean Pacific Conference	EC & Coordinating Committee

Glossary for Appendix D

AWO	American Waterways Operators (Pacific Region)
BIPs	Best Industry Practices
CAIP	Critical Area Inspection Program
CC	Coordinating Committee
CN	Canadian
EC	Executive Coordinator
HSC	Harbor Safety Committee(s)
ICS	Incident Command System
IVRP	Integrated Vessel Response Plan
ODEQ	Oregon Department of Environmental Quality
POSPET	Pacific Oil Spill Prevention Education Team
R&D	Research and Development
SOCs	Standards of Care
TB	Transboundary
TC	Transport Canada
TFMS	Task Force Members
U.S.	United States
USCG	U.S. Coast Guard
WCOVTRM	West Coast Offshore Vessel Traffic Risk Management
WDOE	Washington Department of Ecology